



TAHOE-TRUCKEE SANITATION AGENCY

A Public Agency
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Directors

Dan Wilkins: President
Blake Tresan: Vice President
Dale Cox
David Smelser
Scott Wilson
Interim General Manager
Richard Pallante

BOARD OF DIRECTORS FINANCE COMMITTEE MEETING MINUTES

October 12, 2022

I. Roll Call:

The regular meeting of the Tahoe-Truckee Sanitation Agency Finance Committee was called to order at 3:00 PM. The meeting was conducted via teleconference. Roll call followed.

Directors Present: Blake Tresan, TSD
Scott Wilson, NTPUD

Staff Present: Richard Pallante, Interim General Manager
Roshelle Chavez, Executive Assistant/Board Clerk
Crystal Sublet, Finance & Administrative Manager
Michelle Mackey, Accounting Supervisor
Kayle Ohle, Purchasing Agent

Public Present: Sean Koorn, HDR Engineering, Inc.

II. AB 361 Action

MOTION by Director Tresan **SECOND** by Director Wilson find under Gov. Code § 54953, subd. (e)(1)(B) that as a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) renew prior findings that meeting in person would continue to present imminent risks to the health or safety of attendees; and (iii) the meeting is authorization for meetings to be held by teleconference pursuant to Gov. Code, § 54953, subd. (e)(1)(C) is renewed; unanimously approved.

AYES: Director Wilson and Vice President Tresan.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

III. Public Comment

There was no public comment. No action was taken by the Finance Committee.

IV. Welcome Director Scott Wilson to the Finance Committee.

V. Approval of the Minutes

MOTION by Director Tresan **SECOND** by Director Wilson to approve the September 14, 2022 minutes of the regular Finance Committee meeting; unanimously approved.

The Finance Committee approved the motion by the following roll call vote:

AYES: Director Wilson and Vice President Tresan.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

VI. General Fund Warrants

MOTION by Director Tresan **SECOND** by Director Wilson to approve the general fund warrants; unanimously approved.

The Finance Committee approved the motion by the following roll call vote:

AYES: Director Wilson and Vice President Tresan.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

VII. Financial Statements

MOTION by Director Tresan **SECOND** by Director Wilson to approve the financial statements; unanimously approved.

The Finance Committee approved the motion by the following roll call vote:

AYES: Director Wilson and Vice President Tresan.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

VIII. Sewer Service Charge Rate Study

Mr. Shawn Koorn with HDR Engineering, Inc. gave a presentation of the Sewer Service Charge Rate Study to the Finance Committee. There was discussion, questions, and answers. Additional information will be provided at the November Finance Committee meeting for further discussion, Sewer Service Charge Rate Study acceptance, and direction to move forward with Proposition 2018 process.

IX. Financial Quarterly Reporting

Ms. Sublet gave a review of information she plans to provide to the Finance Committee for Financial Quarterly Reporting. This was a discussion item only. No action was taken by the Finance Committee.

X. Meeting Review and Staff Direction

Direction was provided during review of Financial Statements for additional formatting requests. Additionally, the November 9, 2022 Finance Committee meeting will begin at 2:00 PM. Directors prefer to have the meeting in person. There was no further direction provided to staff. No action was taken by the Finance Committee.

XI. Adjournment

There being no further business, the Finance Committee meeting was adjourned at 4:11 PM.



Roshelle Chavez
Executive Assistant/Board Clerk

Approved: 11/9/2022