



TAHOE-TRUCKEE SANITATION AGENCY

A Public Agency
13720 Butterfield Drive
TRUCKEE, CALIFORNIA 96161
(530) 587-2525 • FAX (530) 587-5840

Directors

Dan Wilkins: President
Blake Tresan: Vice President
S. Lane Lewis
Dale Cox
David Smelser

General Manager

LaRue Griffin

BOARD OF DIRECTORS

FINANCE COMMITTEE MEETING MINUTES

July 13, 2022

I. Roll Call:

The regular meeting of the Tahoe-Truckee Sanitation Agency Finance Committee was called to order at 3:00 PM. The meeting was conducted via teleconference. Roll call followed.

Directors Present: Blake Tresan, TSD
S. Lane Lewis, NTPUD

Staff Present: Richard Pallante, Interim General Manager
Roshelle Chavez, Executive Assistant/Board Clerk
Crystal Sublet, Finance & Administrative Manager
Kayle Ohle, Purchasing Agent

Public Present: Steven Gortler, Public

II. AB 361 Action

MOTION by Director Lewis **SECOND** by Director Tresan find under Gov. Code § 54953, subd. (e)(1)(B) that as a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) renew prior findings that meeting in person would continue to present imminent risks to the health or safety of attendees; and (iii) the meeting is authorization for meetings to be held by teleconference pursuant to Gov. Code, § 54953, subd. (e)(1)(C) is renewed; unanimously approved.

The Finance Committee approved the motion by the following roll call vote:

AYES: Directors Lewis and Tresan.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

III. Public Comment

There was no public comment. No action was taken by the Finance Committee.

IV. Interim General Manager

Ms. Crystal Sublet introduced Mr. Richard Pallante, the Agency Interim General Manager, to the Finance Committee.

V. Approval of the Minutes

MOTION by Director Tresan **SECOND** by Director Lewis to approve the June 8, 2022 minutes of the special Finance Committee meeting; unanimously approved.

The Finance Committee approved the motion by the following roll call vote:

AYES: Directors Lewis and Tresan.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

VI. General Fund Warrants

MOTION by Director Lewis **SECOND** by Director Tresan to approve the general fund warrants; unanimously approved.

The Finance Committee approved the motion by the following roll call vote:

AYES: Directors Lewis and Tresan.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

VII. Financial Statements

MOTION by Director Tresan **SECOND** by Director Lewis to approve the financial statements; unanimously approved.

The Finance Committee approved the motion by the following roll call vote:

AYES: Directors Lewis and Tresan.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

VIII. OPEB Premiums Reimbursement

The Finance Committee reviewed, discussed and provided feedback on the proposed OPEB Premium Reimbursement request to CalPERS. The Finance Committee recommended the Agency submit a reimbursement request in the amount of \$450,000.

No action was taken by the Finance Committee.

IX. Discussion on Purchasing & Public Works Contracting Ordinance 3-2015

Interim General Manager, Richard Pallante, discussed Ordinance No.3-2015. Mr. Pallante recommends the existing Agency "Purchasing and Public Works Contracting Regulations" to be updated to reflect standard industry values and processes for purchasing plant materials. There was discussion, questions, and direction from the Finance Committee to provide further detail.

X. Meeting Review and Staff Direction

There was no further direction provided to staff.

No action was taken by the Finance Committee.

XI. Adjournment

There being no further business, the meeting was adjourned at 4:23 PM.



Roshelle Chavez
Executive Assistant/Board Clerk

Approved: 09/14/2022