



# TAHOE-TRUCKEE SANITATION AGENCY

A Public Agency  
13720 Butterfield Drive  
TRUCKEE, CALIFORNIA 96161  
(530) 587-2525 • FAX (530) 587-5840

## Directors

*Dan Wilkins: President*  
*Blake Tresan: Vice President*  
*S. Lane Lewis*  
*Dale Cox*  
*David Smelser*  
**General Manager**  
*LaRue Griffin*

## BOARD OF DIRECTORS REGULAR MEETING NOTICE AND AGENDA

**Date:** November 17, 2021

**Time:** 9:00 AM

This meeting will be accessible via teleconference (video and audio) only and the board room will not be accessible to the public. To participate via video teleconference, join the meeting with the following link: <https://us02web.zoom.us/j/82235077915>. To participate via audio teleconference, join the meeting with the following call-in information: Toll-Free phone no. (888) 475-4499, access code: 822-3507-7915#.

Public comments will be accepted by the Board and should be submitted to Roshelle Chavez, Board Clerk, at [rchavez@ttsa.net](mailto:rchavez@ttsa.net), by mail at 13720 Butterfield Drive, Truckee, CA 96161 (the final mail collection before the meeting will be the Tuesday before the meeting at 3:00 p.m.), and via teleconference on any item on the agenda until the close of public comment on the item.

If you wish to make a comment during the teleconference on an item, please use the Zoom meeting controls to “Raise Your Hand” if attending via video teleconference or dial \*9 if attending via audio teleconference. All requests to make a comment will be called upon in the order received.

- I. Call to Order, Roll Call, and Pledge of Allegiance**
- II. AB 361 Action** Consider finding by a majority vote under Gov. Code, § 54953, subd. (e)(1)(B) that as a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held by teleconference pursuant to Gov. Code, § 54953, subd. (e)(1)(C).
- III. Public Comment** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject that is within the jurisdiction of Tahoe-Truckee Sanitation Agency and that does not appear on the agenda. Any matter that requires action may be referred to staff for a report and action at a subsequent Board meeting. Please note there is a five (5) minute limit per person. In addition to or in lieu of public comment, any person may submit a written statement concerning Agency business to be included in the record of proceedings and filed with the meeting minutes. Any such statement must be provided to the recording secretary at the meeting.
- IV. Professional Achievements, Awards and Anniversaries** Acknowledgement of staff for professional achievement and other awards.

**V. Consent Agenda** Consent Agenda items are routine items that may be approved without discussion. If an item requires discussion, it may be removed from the Consent Agenda prior to action.

1. Ratify payment of general fund warrants.
2. Ratify approval of financial statements.

**VI. Regular Agenda**

1. Approval of the minutes of the regular Board meeting on October 20, 2021.
2. Approval of updated Maintenance Mechanic I/II/III and Purchasing Agent I/II classification descriptions.
3. Approval to award the bid for the 2021 Chlorine Scrubber Improvements project.
4. Approval of Resolution No. 19-2021 authorizing the General Manager to approve certain construction contract change orders.
5. Discussion of in-person Board of Directors meeting.

**VII. Management Team Report**

1. Department Reports.
2. General Manager Report.

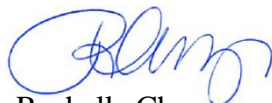
**VIII. Board of Director Comment Opportunity** Opportunity for directors to ask questions for clarification, make brief announcements and reports, provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

**IX. Closed Session**

1. Closed session for public employee performance evaluation of the General Manager position.

**X. Adjournment**

Posted and Mailed, 11/10/21



Roshelle Chavez  
Executive Assistant/Board Clerk

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact Roshelle Chavez at 530-587-2525 or 530-587-5840 (fax) or email [rchavez@ttsa.net](mailto:rchavez@ttsa.net). Requests must be made as early as possible, and at least one-full business day before the start of the meeting.

Documents and material relating to an open session agenda item that are provided to the T-TSA Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the Agency's office located at 13720 Butterfield Drive, Truckee, CA.