

TAHOE-TRUCKEE SANITATION AGENCY



A Public Agency
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Directors

Dale Cox: President
Dan Wilkins: Vice President
Jon Northrop
Blake Tresan
S. Lane Lewis
General Manager
LaRue Griffin

BOARD OF DIRECTORS REGULAR MEETING MINUTES

July 15, 2020

I. Call to Order:

This meeting was conducted via GoToMeeting teleconferencing as described in the July 15, 2020 meeting agenda and the accompanying Guidelines for Using GoToMeeting for T-TSA July 15 Board of Directors Meeting. President Cox called the regular meeting of the Tahoe-Truckee Sanitation Agency Board of Directors to order at 9:00 AM. Roll call and Pledge of Allegiance followed.

Directors Present: Dale Cox, SVPSD (via teleconference)
Dan Wilkins, TCPUD (via teleconference)
S. Lane Lewis, NTPUD (via teleconference)
Jon Northrop, ASCWD (via teleconference)
Blake Tresan, TSD (via teleconference)

Staff Present: LaRue Griffin, General Manager (via teleconference)
Roshelle Chavez, Administrative Manager (via teleconference)
Jay Parker, Engineering Manager (via teleconference)
Michael Peak, Operations Manager (via teleconference)
Richard Pallante, Maintenance Manager (via teleconference)
Robert Gray, Information and Technology Manager (via teleconference)
Vicky Lufrano, Human Resources Administrator (via teleconference)
Richard P. Shanahan, Agency Counsel (via teleconference)
Michelle Mackey, Administrative Department (via teleconference)
Dawn Davis, Administrative Department (via teleconference)
Angelina Henson, Administrative Department (via teleconference)
Tiffany Hambrick, Administrative Department (via teleconference)
Paul Shouse, Maintenance Department (via teleconference)

Public Present: Matthew Goss, CalPERS
Jasper Jenkins, CalPERS
Jeff Land, Brandis Tallman, LLC
Mike Meyer, NHA Advisors
Greg Schleusner, Public
Sarah Coolidge, Public
Pippin Mader, Public
June Davis, Public

II. Public Comment.

Mr. Greg Schleusner made a statement to the Board of Directors regarding a recent Moonshine Ink article and his position on its contents. Agency staff, Mrs. Chavez, read a letter received (attached) from the Ponderosa Martis Neighbors United in regard to their disapproval of the Truckee Tahoe Airport's development of Parcel 4. No further action was taken by the Board.

III. Consent Agenda

1. Approval of the minutes of the regular Board meeting on June 17, 2020.
2. Approval of general fund warrants.
3. Approval of financial statements.
4. Approval of Progress Pay Estimate No. 3 for the 2019 Roof Repair project.
5. Approval of Progress Pay Estimate No. 3 for the 2020 Plant Painting project.

MOTION by Director Wilkins **SECOND** by Director Tresan to approve the Consent Agenda items with the amendment to item 13 of the June 17, 2020 minutes to replace "...denied the motion" with "...approved the motion"; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES:	Directors Wilkins, Northrop, Tresan, Lewis and President Cox.
NOES:	None
ABSENT:	None
ABSTAIN:	None

Motion passed.

IV. Regular Agenda

1. Report from June 17, 2020 closed session meeting.

Mr. Griffin stated there was nothing to report and no action was taken from the June 17, 2020 closed session meeting.

2. Public hearing for public comment related to the Board's consideration of adopting a resolution of the Board adopting 2020-2021 tax roll billing report and approving the billing and collection of charges on county tax roll.

There was no public comment. No action was taken by the Board.

3. Approval of Resolution No. 6-2020 adopting 2020-2021 tax roll billing report and approving billing and collection charges on the County of Placer tax roll.

4. Approval of Resolution No. 7-2020 adopting 2020-2021 tax roll billing report and approving billing and collection of charges on the County of Nevada tax roll.
5. Approval of Resolution No. 8-2020 adopting 2020-2021 tax roll billing report and approving billing and collection of charges on the County of El Dorado tax roll.

MOTION by Director Lewis **SECOND** by Director Northrop to approve Regular Agenda items 3-5; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Northrop, Tresan, Lewis and President Cox.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

6. Public hearing for public comment related to the Board's consideration of adopting a resolution of the Board to adopt a report on delinquent charges and authorizing their collection on the tax roll.

There was no public comment. No action was taken by the Board.

7. Approval of Resolution No. 9-2020 to adopt a report on delinquent charges and authorize their collection on the tax roll.
8. Approval of Resolution No. 10-2020 to adopt a report on delinquent charges and authorize their collection on the Placer County tax roll.
9. Approval of Resolution No. 11-2020 to reference the standard form tax collection services contract with the County of Nevada.
10. Approval to submit certifications for collection of delinquent charges on the El Dorado County tax roll.

MOTION by Director Lewis **SECOND** by Director Northrop to approve Regular Agenda items 7-10; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Northrop, Tresan, Lewis and President Cox.
NOES: None
ABSENT: None
ABSTAIN: None

Motion was approved.

11. Approval of Agency Core Values.

MOTION by Director Lewis **SECOND** by Director Northrop to approve Agency Core Values and the associated behaviors; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Northrop, Tresan, Lewis and President Cox.
NOES: None
ABSENT: None
ABSTAIN: None

Motion was approved.

12. Approval of Agency Fund Policy

After Board discussion, the item continued to the August 19th, 2020 Board of Directors meeting.

13. Approval to advertise for the 2020 Administration Building Remodel project.

MOTION by Director Tresan **SECOND** by Director Lewis to approve to advertise for the 2020 Administration Building Remodel project; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Northrop, Tresan, Lewis and President Cox.
NOES: None
ABSENT: None
ABSTAIN: None

Motion was approved.

14. Discussion on UAL Restructuring Strategies – California Employers’ Pension Prefunding Trust (CEPPT) Fund and Pension Obligation Bonds

Mrs. Roshelle Chavez gave a summary review regarding restructuring the Agency Unfunded Accrued Liability (UAL) with options from the California Employers’ Pension Prefunding Trust (CEPPT) and Pension Obligation Bonds. After further discussion with the Board of Directors, as well as representatives from CalPERS, NHA Advisors, and Brandis Tallman, LLC., it was decided to revisit restructuring strategies after completion of the Sewer Master Plan.

15. Approval to award the 2020 Digital Scanning of Sewer Lines project.

MOTION by Director Lewis **SECOND** by Director Northrop to approve to award the 2020 Digital Scanning of Sewer Lines project to Pipe and Plant Solutions, Inc. in the amount of \$86,372; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Northrop, Tresan, Lewis and President Cox.
NOES: None
ABSENT: None
ABSTAIN: None

Motion was approved.

16. Approval of Task Order Amendment No. 32.2 with CH2M Hill, Inc. for the 2020 Headworks Improvements project.

MOTION by Director Lewis **SECOND** by Director Northrop to approve Task Order Amendment No. 32.2 with CH2M Hill, Inc. for the 2020 Headworks Improvements project in the amount of \$444,984; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Northrop, Tresan, Lewis and President Cox.
NOES: None
ABSENT: None
ABSTAIN: None

Motion was approved.

17. Approval of Change order No. 1 for the Organizational Assessment.

MOTION by Director Lewis **SECOND** by Director Tresan to approve Change order No. 1 to the agreement with Carollo Engineers for the Organizational Assessment in the amount of \$12,000; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Northrop, Tresan, Lewis and President Cox.
NOES: None
ABSENT: None
ABSTAIN: None

Motion was approved.

V. Management Team Reports

1. Department Reports.

Mr. Peak provided an update on current and past projects for the operations department and reported that all waste discharge requirements were met for the month.

Mr. Pallante provided an update on current and past projects for the maintenance department.

Mr. Parker provided an update on current and past project for the engineering department.

Mr. Gray provided an update on current and past projects for the information and technology department.

Mrs. Chavez provided an update on current and past projects for the administration department.

No action was taken by the Board.

2. General Manager Report

Mr. Griffin provided an update on the status of various ongoing projects, none of which required action by the Board.

No action was taken by the Board.

VI. Board of Director Comment

Directors Lewis and Northrop commended the staff on the preparation of Core Values and are looking forward to the survey to come back from staff on the Organizational Assessment.

MOTION by Director Northrop **SECOND** by Director Lewis to adjourn the open session of the meeting; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Northrop, Tresan, Lewis and President Cox.

NOES: None

ABSENT: None

ABSTAIN: None

There being no further business, the open session meeting was adjourned at 11:14 AM.

Motion passed.

The Board then continued the teleconference to conduct a closed session to consider the following items:

1. Conference with Agency designated labor negotiator LaRue Griffin regarding the unrepresented employees in all positions - Government Code Section 54957.6.
2. Conference with General Manager, as Agency real property negotiator, concerning price and terms of payment relating to potential to real property exchange with Truckee Tahoe Airport District concerning Nevada County APN 019-440-81, APN 049-040-24 and APN 049-040-25 pursuant to Government Code Section 54956.8.



LaRue Griffin
Secretary to the Board

Approved: 08/19/20