

# TAHOE-TRUCKEE SANITATION AGENCY



A Public Agency  
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**Directors**  
*S. Lane Lewis: President*  
*Dale Cox: Vice President*  
*Jon Northrop*  
*Dan Wilkins*  
*Blake Tresan*  
**General Manager**  
*LaRue Griffin*

## BOARD OF DIRECTORS REGULAR MEETING MINUTES

March 13, 2019

### I. Call to Order:

President Lewis called the regular meeting of the Tahoe-Truckee Sanitation Agency Board of Directors to order at 9:00 AM. Roll call and Pledge of Allegiance followed.

Directors Present: S. Lane Lewis, NTPUD  
Dale Cox, SVPSD (via teleconference)  
Jon Northrop, ASCWD (arrived at 9:01 AM)  
Dan Wilkins, TCPUD (arrived at 9:01 AM)  
Blake Tresan, TSD

Staff Present: LaRue Griffin, General Manager  
Roshelle Chavez, Administrative Services Manager  
Jay Parker, Engineering Manager  
Michael Peak, Operations Manager  
Bob Gray, Information and Technology Manager  
Richard P. Shanahan, Agency Counsel  
Aaron Carlsson, Engineering Department  
Scott Fleming, Engineering Department  
Mike Smith, Engineering Department  
Paul Shouse, Maintenance Department  
Jim Redmond, Maintenance Department  
Jesus Zarate, Maintenance Department

Public Present: None

### II. Public Comment:

There was no public comment. No action was taken by the Board.

Directors Northrop and Wilkins arrived at 9:01 AM.

III. Consent Agenda

1. Approval of the minutes of the regular Board meeting on February 13, 2019.
2. Approval of general fund warrants.

**MOTION** by Director Cox, **SECOND** by Director Northrop to approve the Consent Agenda items; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES:	Directors Cox, Northrop, Wilkins, Tresan and President Lewis.
NOES:	None
ABSENT:	None
ABSTAIN:	None

Motion passed.

IV. Regular Agenda

1. Approval for the General Manager to negotiate a contract or contracts with a qualified contractor or contractors to perform the Administration Building Office Remodel project.

**MOTION** by Director Tresan, **SECOND** by Director Northrop to authorize the General Manager to negotiate and approve a contract or contracts with a qualified contractor or contractors to perform the Administration Office Remodel project; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES:	Directors Cox, Northrop, Wilkins, Tresan and President Lewis
NOES:	None
ABSENT:	None
ABSTAIN:	None

Motion passed.

V. Management Team Reports

1. Department Reports.

Mr. Peak provided an update on current and past projects for the operations department and reported that the all waste discharge requirements were met for the month.

Mr. Pallante provided an update on current and past projects for the maintenance department.

Mr. Parker provided an update on current and past projects for the engineering department.

Mr. Gray provided an update on current and past projects for the information and technology department.

Mrs. Chavez provided an update on current and past projects for the administration department.

No action was taken by the Board.

2. General Manager Report

Mr. Griffin provided an update on the status of various ongoing projects, none of which required action by the Board.

No action was taken by the Board.

VI. Board of Director Comment

President Lewis encouraged staff to continue its diligent work on the Compensation and Classification Study as this will assist in the efforts to clarify staff's roles and responsibilities and bargaining units.

No action was taken by the Board

VII. Closed Session

The Board went into closed session with legal counsel and Mr. Griffin at 9:40 AM.

1. Conference with General Manager, as Agency real property negotiator, concerning price and terms of payment relating to potential to real property exchange with Truckee Tahoe Airport District concerning Nevada County APN 019-440-81, APN 049-040-24 and APN 049-040-25 pursuant to Government Code Section 54956.8.
2. Closed Session to hear complaints or charges brought against an employee by another person.
3. Closed session for public employee discipline/dismissal/release.

The meeting was reopened at 10:40 AM.

VIII. Regular Agenda (continued)

1. Consider approval of Resolution 1-2019 ratifying appointment of hearing officer for employee termination appeal hearing.

**MOTION** by Director Tresan, **SECOND** by Director Northrop to approve Resolution 1-2019 ratifying appointment of hearing officer for employee termination appeal hearing; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Cox, Northrop, Wilkins, Tresan and President Lewis  
NOES: None  
ABSENT: None  
ABSTAIN: None

Motion passed.


IX. ADJOURNMENT

**MOTION** by Director Tresan, **SECOND** by Director Northrop to approve adjournment of the meeting of the Board of Directors; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Cox, Northrop, Wilkins, Tresan and President Lewis  
NOES: None  
ABSENT: None  
ABSTAIN: None

Motion passed.

  
LaRue Griffin  
Secretary to the Board

Approved: 4/10/19