

ORDINANCE 2-2015

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF
TAHOE-TRUCKEE SANITATION AGENCY
SETTING FORTH THE RULES AND REGULATIONS
GOVERNING THE AGENCY'S
REGIONAL SEWERAGE SYSTEM**

BE IT ORDAINED by the Board of Directors of the Tahoe-Truckee Sanitation Agency that it hereby adopts the following rules and regulations governing its sewage works:

SECTION 1. INTRODUCTION.

The Tahoe-Truckee Sanitation Agency (T-TSA or Agency) was formed in 1972 to implement a regional wastewater management program encompassing the combined areas of the North Tahoe Public Utility District, the Tahoe City Public Utility District, the Alpine Springs County Water District, the Squaw Valley Public Services District, and the Truckee Sanitary District. The regional project consisted of an advanced waste treatment facility and interceptors from Tahoe City to Truckee. Upon completion of the project, flows from six existing individual treatment plants were consolidated into the regional plant. In August 1978, average flows to the plant approached 3.8 million gallons per day (MGD). It was determined that the capacity remaining in the plant would probably be sufficient to accommodate about three years' growth in the T-TSA service area. In response to this situation, T-TSA commissioned engineering and environmental studies to examine options available to the Agency for meeting its statutory responsibilities to provide for regional wastewater treatment and disposal. As a result of these studies, T-TSA proceeded with the design and construction of an expansion to the treatment facility. This expansion to a capacity of 7.4 MGD was completed in 1982. In 2008, T-TSA completed another wastewater treatment plant expansion project, which further increased the plant capacity to 9.6 MGD.

The T-TSA Board of Directors has established T-TSA connection charges which fund capital projects, projects which allow T-TSA to maintain a high level of service, and expansion projects. The T-TSA Board of Directors also has established sewer service charges which fund operations, maintenance, and facility replacement and upgrade costs.

SECTION 2. DEFINITIONS.

As used in these rules and regulations unless the context requires otherwise:

AGENCY means the Tahoe-Truckee Sanitation Agency (T-TSA).

AGENCY BOARD OF DIRECTORS means the governing body of the Tahoe-Truckee Sanitation Agency.

ALLOCATION means the sum of the billing units for a parcel.

APPLICANT means the person making application for a T-TSA sewer connection permit, and shall be the owner of the parcel to be served by the sewage works, or means the owner's agent.

BANQUET FACILITIES means a designated area that is occasionally used by commercial establishments for restaurant seating for groups of customers in addition to the regularly used restaurant seating. The billing units for banquet facilities are based upon the maximum number of seats used as banquet seats on the property at any one time. Banquet seating shall not be used in the day-to-day operation of a restaurant; or for more than 50% of the time; or for non-banquet purposes. Seats that do not meet these criteria for banquet seats shall be rated as restaurant seats.

BAR SINK shall mean a single square or rectangular sink which does not exceed 15 inches in length or width, and seven (7) inches in depth; or a round sink which does not exceed 15 inches in diameter and seven (7) inches in depth.

BARBER SHOP means an establishment whose primary purpose is the washing, cutting, and styling of hair and where color tints or dyes are not used, and permanents are not given.

BEAUTY SHOP means an establishment whose primary purpose is the washing, cutting, and styling of hair and where color tints or dyes are used and/or permanents are given.

BENCH SEATING When counting the number of seats in an establishment that is rated according to the number of seats and the seats are provided on a bench, 20 inches of benching will be considered as one seat. Each bench will be counted in increments of 20 inches; fractional seats will not be charged.

BILLING UNIT reflects the estimated measurement of the potential flow and strength of wastewater delivered to the sewage works as such billing units are shown on Exhibits A and B to these rules and regulations and are used in determining sewer service and connection charges.

BOOTH SEATING When counting the number of seats in an establishment that is rated according to the number of seats and seats are provided in a booth, 24 inches of booth seating will be considered as one seat. The booth seat will be counted in increments of 24 inches; fractional seats will not be charged.

BOD (Biochemical Oxygen Demand) means the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five (5) days at 20 C, expressed in milligrams per liter.

BUILDING means any structure used for human habitation, employment or place of business, recreation or other purpose, requiring use of the sewage works.

CAR WASH FACILITIES shall be charged, for purposes of connection charges and service charges, according to the type and number of carwash bays. Drive-through and wand-type bays using recycled water will be charged on the basis of equivalent residential unit water usage (200 gallons per day) according to the metered water flow from the car wash and allowing a 25% credit for water that does not enter the sanitary sewer system. Bays that are not separately metered will be charged the equivalent of four (4) residential units per bay. Charges for bays not using recycled water systems will be evaluated on an individual basis according to the total water use at the parcel occupied by the car wash facility, as determined by T-TSA staff. The semi-annual service charges shall be calculated and assigned an "S" billing rating.

CLEANOUT means a sealed aperture permitting access to a sewer pipe for cleaning purposes.

COMMERCIAL ESTABLISHMENT means any structure used other than as a residential unit as defined in these rules and regulations, and would include structures used for manufacturing and industrial purposes.

CONFERENCE FACILITIES means facilities that are used only for conducting conferences intermittently throughout the year by groups of people that may vary significantly in number. The billing units for these facilities are based upon the number of plumbing fixture units in the areas used exclusively for conferences and are generally rated as public plumbing fixture units.

CONNECTION means when a building's sewer is connected to the sanitary sewer system.

CONNECTION CHARGE means the charge imposed to connect a building to the sewage works, the amount of which depends on the number of billing units associated with the building.

CONTRACTOR means an individual, firm, corporation, partnership or association duly licensed or approved by the state to perform the type of work to be done under the permit.

DAY CARE FACILITIES means the use of buildings principally for daycare for children, including pre-schools, and for purposes of connection charges and service charges, shall be charged according to the number of plumbing fixture units.

DENTAL UNITS means the suction system used to extract liquid and debris from a patient's mouth during dental procedures.

FIXTURE UNITS means fixture unit load values for drainage piping and plumbing, and shall be as specified herein; or, if not included herein, as specified in the applicable Uniform Plumbing Code, California plumbing laws and associated administrative rules and regulations.

GARBAGE means all animal and vegetable wastes from the preparation, cooking and dispensing of food, or the commercial or industrial processing thereof.

GUEST QUARTERS means an area with separate sleeping quarters with a bathroom, but without a kitchen sink, kitchen, or cooking facilities of any kind, which is rented on a month-to-

month basis. For purposes of service charges, a guest quarters shall be charged equivalent to a motel without a kitchen.

INDUSTRIAL WASTE means any liquid, gaseous, radioactive, or solid waste substance or a combination thereof, resulting from any process of industry or manufacturing, or from the development or recovery of any natural resources.

INSPECTOR means the person designated by the Agency, a member entity or a public entity served by contract with a member entity to (1) inspect the residence or business service connection, sewer installation and related work, and/or (2) inspect the building in order to determine the billing units to be charged the parcel.

INTERCEPTOR means a major sewer line that collects wastewater from several trunk sewers or pumping stations and conveys it to the sewage treatment plant.

KITCHEN SINK means a sink with dimensions that are larger than a bar sink and may be utilized for food preparation.

LOCK-OFF / LOCK-OUT UNIT means part of a timeshare, condominium or townhouse unit which can be separated from the unit by locking a communicating door and can be accessed by another door which enters a hallway or the outdoors and which may be made for hire. For purposes of connection charges and service charges, such a unit with a kitchen shall be charged equivalent to a motel with a kitchen; and such a unit without a kitchen shall be charged equivalent to a motel without a kitchen.

MEMBER ENTITY means NORTH TAHOE PUBLIC UTILITY DISTRICT, TAHOE CITY PUBLIC UTILITY DISTRICT, ALPINE SPRINGS COUNTY WATER DISTRICT, SQUAW VALLEY PUBLIC SERVICES DISTRICT, AND TRUCKEE SANITARY DISTRICT.

MEDICAL PROFESSIONAL SINK means a sink located in a medical professional office, which is used only by the medical professional staff, i.e. sink in an examining room used primarily for hand-washing.

MOTEL UNIT OR HOTEL UNIT means each guest room in a motel, hotel, or bed and breakfast that is only made available for use, rental or hire for the purpose of furnishing transient living accommodations on a day-to-day basis. If food is prepared and served on the premises, the seats in the dining area shall be counted as restaurant seats. If common restrooms are provided to the public, the plumbing fixtures in the restrooms shall be counted as plumbing fixture units at the public rate.

MOTEL OR HOTEL UNIT WITH KITCHEN shall mean each guest room in a motel, hotel, or bed and breakfast that is only made available for use, rental or hire for the purpose of furnishing transient living accommodations on a day-to-day basis and contains a kitchen sink and/or cooking facilities, except those guest rooms that contain no kitchen sink and only a microwave oven

MULTIPLE USE FIXTURES means plumbing fixture units in a restroom that is shared by both restaurant patrons and other business patrons (as in some major ski areas), and where restrooms are not located in the restaurant and are not provided solely for the use of restaurant patrons. A credit will be applied against the total number of plumbing fixture units to allow for the multiple uses of the fixtures. This credit will be based upon the number of restaurant seats as indicated in Exhibit A attached hereto. Each increment of restaurant seats shall be given the corresponding plumbing fixture unit credit noted in Exhibit A; provided that in no event shall there be charged less than the plumbing fixture units shown in the column for that restaurant seat increment.

OWNER means the person, corporation, partnership, or other legal entity, which is shown as the owner of a particular parcel on the County assessor's records.

PARCEL is synonymous with "lot". A "lot" may be assigned more than one county assessor's parcel number, or several lots may be assigned one assessor's parcel number.

PERMIT means any written authorization required pursuant to this or any other regulation of the Agency, a member entity, or a public entity under contract with a member entity for the discharge of wastewater into, or connection to, the sewage works or a sanitary sewer system of a member entity or a public entity under contract to a member entity which system is connected to the sewage works.

PERSON means the state, any individual, public or private corporation, political subdivision, governmental agency, municipality, industry, partnership, association, firm, trust, estate, or any other legal entity whatsoever.

pH is a measure of the acidity or alkalinity of a substance expressed in standard units.

PRIVATE PLUMBING FIXTURES means those plumbing fixtures that are intended for the use of an individual, or that are limited to the use of the employees of a business; provided that the number of employees in that business at any one time does not exceed the ratio of five (5) employees per toilet or urinal per restroom. When there is a toilet or urinal that solely serves one business, it will be rated as private plumbing fixtures if the number of employees associated with that business does not exceed five (5).

PUBLIC ENTITY means a city or county, any special district organized under the laws of the State of California, or any other public corporation or agency of the state having power to acquire, construct and operate facilities for the collection, treatment and/or disposal of sewage, industrial waste, or stormwater of such entity and its inhabitants.

PUBLIC PLUMBING FIXTURES means those plumbing fixtures (1) in a business which are for unrestricted use by clients or customers of the business, or members of the public; (2) which are located in places to which the public is invited or places that are frequented by the public without special permission; or (3) other installations where plumbing fixtures are installed so that their use is similarly unrestricted. It also shall mean those plumbing fixtures which are intended for

the use of the employees in the business where the number of employees in the business at any one time exceeds the ratio of five (5) employees per toilet or urinal per restroom.

RESIDENTIAL UNIT means an independent, separable living space with a kitchen sink, kitchenette and/or any cooking facilities, a sleeping area, and at least one full bathroom, including, but not limited to: (a) single family dwelling, (b) multiple dwelling unit (duplex, triplex, fourplex, etc.), (c) apartment, (d) timeshare unit, (e) mobile home (f) park model (a modular home with wheels) (g) trailer, (h) condominium, (i) townhouse, or (j) campsite directly connected to the sewage works that is inhabited for more than six (6) months and/or is occupied by recreational vehicles that have skirting and/or a roof and/or a constructed entryway.

SANITARY SEWER SYSTEM means the system of interceptors, trunk sewers, main sewers, lateral sewers, outfall lines, and pumping stations of a member entity or of a public entity served by contract with a member entity for the collection of wastewater and to which storm, surface, and groundwater are not intentionally admitted.

SEASONAL SEATING means seating which is located outside a business that is rated and charged according to the number of seats.

SEWER CONNECTION PERMIT means a permit from the Agency which authorizes a parcel's connection to the sewage works.

SEWAGE TREATMENT PLANT means the Agency's facilities used to treat and dispose of wastewater delivered by a member entity.

SEWER means a pipe or conduit for carrying sewage.

a. BUILDING SEWER means that part of the piping of a drainage system which begins at a point five (5) feet outside the established line of the building or structure and which receives discharge from the building, drain or drains, and conveys such discharge from the building to the property line.

b. COMBINED SEWER means a sewer that receives and carries stormwater and sewage.

c. MAIN SEWER means a sanitary sewer designed to accommodate sewage flow from more than one building sewer and is part of a sanitary sewer system.

d. OUTSIDE SEWER means a sewer beyond the limits of the Agency not subject to control or jurisdiction of the Agency.

e. PRIVATE SEWER means a sewer serving an independent sewage disposal system not connected to a sanitary sewer system and which accommodates one or more buildings or industries.

f. PUBLIC SEWER means a sewer that is controlled by or under the jurisdiction of the Agency, a member entity or a public entity under contract to a member entity.

g. SANITARY SEWER means a sewer that carries sewage and to which storm, surface and groundwater are not intentionally admitted.

h. LATERAL SEWER means the sewer line beginning at the property line of any building and terminating at the main sewer and connects the building sewer to the main sewer.

i. STORM SEWER means a sewer that carries only such drainage as stormwater, surface water, street wash water, and groundwater.

j. TRUNK SEWER means a major sewer line that collects sewage from main sewers and conveys it to an interceptor, influent outfall, pump station, or treatment facility.

SEWAGE WORKS means all of the Agency's facilities for collecting, pumping, treating, and disposing of sewage.

SEWER SERVICE CHARGES means a charge for the use of, or the availability to use, the sewage works, and are imposed on all parcels connected to the sewage works regardless of actual use.

SKI CLUB means an establishment which makes rooms available for use by members of a club or group on a temporary basis for periods of two weeks or less at a time.

SNACK BAR means a food service establishment that uses only disposable products for food service and does not provide seating for the use of its customers.

STREET means any public highway, road, street, avenue, alley, way, public easements, or other rights-of-way.

SURGE means any discharge into a sanitary sewer system or the sewage works of water, sewage, or industrial waste which contains a concentration for any given constituent or contains a quantity of flow that exceeds for any period of duration longer than fifteen (15) minutes more than five (5) times the average twenty-four (24) hour concentration of such of constituent or quantity of flow during operations without a surge.

SUSPENDED SOLIDS means solids that either float on the surface or are in suspension in water, sewage, or other liquids.

SWIMMING POOL means all public or private swimming or wading pools containing 2,000 gallons of water or more; provided that pools for single family residences are exempt from any charges.

TRAP means a fitting or device that provides a liquid seal to prevent the emission of sewer gas or air without materially affecting the flow of sewage or wastewater through it.

WASTE means sewage and any and all other waste substances, such as liquid, solid, gaseous or radioactive, that are associated with human habitation, or of human or animal origin, or are from any producing, manufacturing, or processing operation of whatever nature, including but not limited to such waste placed within containers of whatever nature prior to, and for purposes of, disposal.

SECTION 3. APPLICATION, PERMIT AND INSPECTION PROCEDURES.

A. No person shall connect to any part of a sanitary sewer system and/or the sewage works without first making an application for sewer service and securing a permit from a member entity or a public entity under contract with a member entity, and a Sewer Connection Permit from the Agency for such connection. Agency billing units are associated with the parcel for which application for service is made and a Sewer Connection Permit is issued, and neither such permit nor such billing units are transferable to any other parcel, except as otherwise provided in these rules and regulations.

The usage of a Sewer Connection Permit for a parcel other than the parcel for which the Sewer Connection Permit was issued shall be considered an unauthorized use and is prohibited.

A person making application for connection to a sanitary sewer system shall pay Agency sewer connection charges before a Sewer Connection Permit to connect is issued, but in no event later than prior to commencement of discharge to the sanitary sewer system. Except as otherwise provided, the member entity or public entity served by contract with a member entity will issue the Agency's Sewer Connection Permit. If, at the time of application for service, capacity in the sewage works is not available, the application shall be denied.

If a parcel is discharging to a sanitary sewer system, and the owner thereof proposes any change to the parcel which would result in more billing units than the allocation for the parcel in the Sewer Connection Permit, then the owner shall apply for a new permit before making any such change. If there is capacity in the sewage works and the sanitary sewer system to which the parcel is connected, then the Agency shall issue a new Sewer Connection Permit upon payment of the sewer connection charges associated with the additional billing units. No person shall increase the billing units associated with a parcel from that stated in the Sewer Connection Permit without first making such application for and obtaining a new Sewer Connection Permit, and payment of the associated sewer connection charges. If an increase is made without first applying for such increase, then sewer connection charges associated with the increase, plus any penalties, shall be paid within thirty (30) days after the date of a bill therefor from the Agency; provided that capacity is available to serve the additional billing units. If capacity is not available, the additional billing units must be disconnected and removed from the parcel immediately.

B. An application for sewer service for commercial, industrial or manufacturing purposes shall be reviewed and considered by the Agency for compliance with these rules and regulations and the Agency's pretreatment ordinance. The applicant shall provide the Agency with the plans for the development of the parcel. The Agency will issue a Sewer Connection Permit for the parcel upon compliance with these rules and regulations and any applicable provisions of the Agency's pretreatment ordinance, and payment of Agency sewer connection charges. No connection to the sanitary sewer system and/or sewage works shall be made until the permit of the member entity or public entity served by contract with a member entity, and the Agency's Sewer Connection Permit are issued.

The Agency does not warrant the accuracy of the billing units determined or sewer connection charges imposed on behalf of the Agency by a member entity or by a public entity served by contract with a member entity, and specifically reserves the right to revise said billing units or sewer connection charges after the application for sewer service is received by the Agency from a member entity or a public entity served by contract with a member entity. The Agency shall notify the applicant of any such revision. Any additional sewer connection charges due shall be paid within 30 days after the date of said notification. Any refund owed the applicant shall be paid with the notice.

C. A Sewer Connection Permit shall be canceled if the parcel is not connected to the sanitary sewer system and/or sewage works within four years from the date of the Sewer Connection Permit or if the permit issued by the member entity or a public entity served by contract with a member entity is canceled prior to the time that the parcel is connected, whichever occurs first. Sewer connection charges are nonrefundable except if the permit is canceled consistent with the preceding sentence. If work under an Agency's Sewer Connection Permit is not commenced and completed within the time specified in the Permit, the Permit shall become void and no further work shall be done until a new Sewer Connection Permit shall have been secured. When an applicant's building permit, for the structure for which the Sewer Connection Permit was issued, expires or is canceled, or a member entity's permit or the permit of a public entity served by contract with a member entity is canceled or expires, the right to connect to the sanitary sewer system and/or sewage works shall be automatically canceled.

D. Agency billing units are not transferable from one parcel to another except in cases where a natural disaster has destroyed an existing structure as approved by the Agency Board of Directors, or when granted by the Agency Board of Directors on a case-by-case basis. The billing units associated with structures exempted from sewer connection charges pursuant to Section 10, Subsection F of these rules and regulations, are not transferable from one parcel to another. In the event that the owner desires to relinquish such billing units, the owner shall not receive any refund of sewer connection charges or otherwise be compensated for such relinquishment.

E. It shall be the duty of the applicant and/or person doing the work authorized by a permit and Sewer Connection Permit to notify the office of the member entity or the public entity served by contract with a member entity, as applicable, and the Agency that said work is ready for inspection.

F. Before an owner commences discharging to the sanitary sewer system and/or sewage works, all sewer construction work shall be inspected and approved by a member entity inspector, by an inspector of a public entity served by contract with a member entity, or by an Agency inspector to insure compliance with all requirements. No sewer shall be covered at any point until it has been inspected and passed for acceptance. No building sewer shall be connected to the sanitary sewer system until the work covered by the permit has been completed, inspected, and approved by the member entity inspector, the inspector of the public entity served by contract with a member entity, or the Agency inspector, or their designees. All sewers shall be tested for leakage in the presence of the applicable inspector and shall be cleaned of all debris accumulated from construction operations.

G. When any work has been inspected and the test results are not satisfactory, a written notice to that effect shall be given instructing the owner of the parcel, or the agent of such owner to repair the sewer or other work authorized by the permit and/or Sewer Connection Permit in accordance with any and all ordinances, rules and regulations of the Agency and the member entity or public entity served by contract with the member entity.

H. All costs and expenses incident to the installation and connection of any sewer or other work for which a permit and Sewer Connection Permit have been issued shall be borne by the owner. The owner shall indemnify the Agency, and the member entity or the public entity served by contract with a member entity from any loss or damage that may directly or indirectly be occasioned by such work.

SECTION 4. MATERIALS AND MANNER OF CONSTRUCTION.

All building sewers, lateral sewers, connections to the main sewer and any other work authorized by a permit and/or a Sewer Connection Permit shall be constructed so as to conform to the requirements of the Uniform Plumbing Code, the State of California plumbing laws, and all applicable rules and regulations and specifications for sewer construction of Placer, Nevada and El Dorado counties, the Town of Truckee, the Agency, its member entities, and those public entities served by contract with a member entity. Old building sewers may be used in connection with new buildings only when they have met all applicable requirements. An encroachment permit must be secured from the county, Town of Truckee, or any other person having jurisdiction there-over by owners or contractors intending to excavate in a public street for the purpose of installing sewers or making sewer connections. The Agency, the member entity, the public entity served by contract with a member entity and their officers, agents or employees shall not be liable for any injury to, or death of, any person or for damage to any property arising during or in connection with the performance of any work by any owner, applicant, and/or their contractor. The owner, applicant and their contractor shall protect, defend, indemnify and hold the Agency and the member entity or the public entity served by contract with a member entity, and their officers, agents and employees harmless from any liability, cost, expense, fee, interest, charge, damages, claim, cause of action, demand or fine arising out of or in any way connected with the performance of their work or any failure which may develop therefrom.

SECTION 5. RESTRICTIONS AS TO USE OF SANITARY SEWER SYSTEM AND SEWAGE WORKS.

A. No building, industrial facility or other structure to be served by the sanitary sewer system and/or sewage works shall be occupied until the owner of the parcel has complied with all rules and regulations of the Agency, and the member entity and/or the public entity served by contract with a member entity, including but not limited to the payment of all applicable sewer connection charges, service charges, and all penalties thereon and is in receipt of a Sewer Connection Permit.

B. No temporary or permanent drainage from excavations, roofs, foundation drains, or surface or groundwater drains, or unpolluted cooling water shall be discharged into the sanitary sewer system or sewage works. .

C. Overflows or drains from private or public swimming pools shall be permitted upon the consent of the Agency and the member entity or a public entity served by contract with a member entity. If swimming pool draining and backwash are proposed to be discharged to a sanitary sewer system and/or sewage works, prior written approval must be obtained from the Agency General Manager. No person shall discharge any substance into a sanitary sewer system or the sewage works without first obtaining a Sewer Connection permit from the Agency and a permit from a member entity or a public entity served by contract with a member entity as provided for in Section 3 of these rules and regulations. The Agency General Manager reserves the right to prohibit the draining of swimming pools into the sewage works when, in his or her opinion, such activity would deleteriously affect the operation of the sewage works--generally March 15 through May 31 and July 1 through September 15, but not inclusively or exclusively. Draining operations shall take place only between the hours of 9 PM and 7 AM or any other time with prior written approval of the Agency General Manager.

D. A member entity or a public entity served by contract with a member entity, and the Agency may deny an application for sewer service if it is determined by the member entity, public entity or Agency, as applicable, that the proposed discharge may harm the sanitary sewer system or sewage works, or there is no capacity in said system and/or works to provide the requested service. All applications for the discharge of industrial waste shall be reviewed by the Agency. The Agency General Manager may direct that certain wastes may require pretreatment before discharge to the sanitary sewer system and/or sewage works in accordance with the requirements of the Agency's pretreatment ordinance and these rules and regulations. Where pretreatment facilities are required, they shall be installed and maintained continuously by the owner at his expense, in satisfactory and effective operation. At the owner's expense, an inspection and sampling manhole shall be constructed, if required by the Agency, and made available to the Agency for examination and testing at any time.

E. No person shall discharge or cause to be discharged any substances, materials, waters or wastes, if it appears likely to the Agency that such could harm the sewers, sanitary sewer system or sewage works, could have an adverse effect on the receiving stream, could otherwise endanger

life, limb or public property, could constitute a nuisance, or would violate standards, rules or regulations of the Regional Water Quality Control Board. In determining the acceptability of the substances, materials, waters or wastes, the Agency will give consideration to such factors as the quantities of the subject substances, materials, waters or wastes in relation to flows and velocities in the sewers, sanitary sewer system or sewage works, degree of treatability at the sewage treatment plant, and other pertinent factors.

F. Combined sewers are prohibited by the Agency.

G. No person shall discharge or cause to be discharged any of the following described substances, materials, waters or wastes to any sanitary sewer system and/or the sewage works

1. Any liquids, solids or gases which by reason of their nature or quantity are, or may be, sufficient, either alone or by interaction with other substances, to cause fire or explosion or be injurious in any other way to a sanitary sewer system or the sewage works. At no time shall two successive readings on an explosion hazard meter, at the point of discharge into the public sewer, or at any point in a sanitary sewer system or the sewage works, be more than 5%, nor shall any single reading be over 10%, of the Lower Explosive Limit (LEL) of the meter. Prohibited materials include, but are not limited to, the following: gasoline, kerosene, naphtha, benzene, toluene, xylene, ethers, alcohols, fuel oil, ketones, aldehydes, peroxides, chlorates, perchlorates, bromates, carbides, cyanides, hydrides, and sulfides, and any other substances which the Agency, the State or the federal Environmental Protection Agency (EPA) has determined is a fire hazard or a hazard to the system.
2. Solid or viscous substances that may cause obstruction to the flow in the sanitary sewer system or the sewage works. These substances include, but are not limited to: garbage with particles greater than one-half inch in any dimension, animal guts or tissues, paunch manure, bones, hair, hides or fleshings, entrails, whole blood, feathers, ashes, cinders, sand, spent lime, stone or marble dust, metal, glass, straw, shavings, grass clippings, rags, spent grains, spent hops, waste paper, wood, plastics, gas, tar, asphalt residues, residues from refining or processing fuel or lubricating oil, mud or glass grinding or polishing wastes.
3. Wastewater containing free or floating oil and grease, and any discharge containing animal fat or grease by-product in amounts that may cause obstruction to the flow in the sewage works.
4. Wastewater having a pH less than 5 or more than 11, or wastewater having any other corrosive property capable of causing damage or hazard to structures, equipment and/or personnel of a sanitary sewer system or the sewage works.
5. Wastewater containing toxic pollutants in sufficient quantity, either singly or by interaction with other pollutants, to injure or interfere with any wastewater treatment process, constitute a hazard to humans or animals, or create a toxic effect in the receiving waters of the sewage treatment plant.

6. Any noxious or malodorous liquids, gases, or solids that, either singly or by interaction with other wastes, are sufficient to create a public nuisance or hazard to life, or are sufficient to prevent entry into a sanitary sewer system or the sewage works for maintenance and repair.
7. Any substance which may cause the sewage treatment plant's effluent or any other product of the sewage treatment plant, such as residues, sludges or scums, to be unsuitable for reclamation and reuse or to interfere with the reclamation process.
8. Any substance that will cause the Agency to violate any of its waste discharge requirements or any receiving water quality standards imposed by the Lahontan Regional Water Quality Control Board.
9. Wastewater with objectionable color not removed in the treatment process which consequently imparts color to the sewage treatment plant's effluent, thereby violating the Agency's waste discharge requirements.
10. Wastewater having a temperature which will inhibit biological activity in the sewage treatment plant, but in no case wastewater with a temperature at its introduction into the sewage treatment plant which exceeds 104 degrees Fahrenheit unless the Lahontan Regional Water Quality Control Board, upon the Agency's request, approves alternate temperature limits.
11. Any pollutants, including oxygen demanding pollutants (BOD, glycol, glycerine, etc.), released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, have the potential of causing an impairment of the sewage works or a violation of the Agency's waste discharge requirements.
12. Unusual volume of flow or concentration of wastes constituting "surges" as defined herein. The Agency also reserves the right to prohibit surges with durations less than 15 minutes.
13. Petroleum oil, non-biodegradable cutting oil, or products of mineral oil origin exceeding a total recoverable petroleum hydrocarbons concentration of 50 mg/L.
14. Pollutants which result in the presence of toxic gases, vapors, or fumes within a sanitary sewer system or the sewage works in a quantity that may cause acute worker health and safety problems.
15. Wastewater containing any radioactive wastes or isotopes of such half-life or concentrations which may exceed any applicable State or federal regulations.

16. Pollutants that create a fire or explosive hazard in a sanitary sewer system or the sewage works, including, but not limited to, waste streams with closed-cup flash point of less than 140 degrees Fahrenheit using testing methods specified in 40 CFR §261.21.
17. Any sludges, screenings, or other residues from the pretreatment of industrial wastes or from industrial processes.
18. Medical wastes, including, but not limited to, isolation wastes, infectious agents, human blood and blood products, pathological wastes, needles, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes, except as specifically authorized by the General Manager.
19. Wastewater causing, alone or in conjunction with other sources, the sewage treatment plant's effluent to fail a toxicity test.
20. Detergents, surface-active agents, phosphorous enrichment compounds or other substances which may cause excessive foaming or phosphorous enrichment in the sewage treatment plant.
21. Except for vector wastes delivered by a member entity to the sewage treatment plant, the contents of any tank or other vessel owned or used by any person in the business of collecting or pumping sewage, effluent, septic tank waste, or other wastewater unless said person has first obtained testing and approval as may be generally required by the Agency and paid all fees assessed for the privilege of said discharge. All contents allowed by the Agency shall be delivered exclusively to discharge points designated by the Agency.
22. Any hazardous wastes as defined in relevant State regulations or in 40 CFR Part 261.
23. Persistent pesticides and pesticides regulated by the Federal Insecticide Fungicide Rodenticide Act (FIFRA).
24. Any discharge regulated under a pretreatment temporary discharge permit that exceeds a total suspended solids concentration of 100 mg/L.
25. Any discharge with a chlorine residual in excess of 100 mg/L.
26. Garbage that has not been properly shredded. The installation of any garbage grinder equipped with a motor of three-fourths (3/4) horsepower or greater shall be subject to the review and approval of the Agency and the member entity or a public entity served by contract with a member entity.

27. Wastewater containing strong acid, iron, pickling wastes or concentrated solutions, whether neutralized or not.
28. Wastewater containing phenols or other taste- and odor-producing substances in concentrations which, after treatment of the composite sewage, exceed limits which may be established by the Agency as necessary to meet applicable pretreatment standards or requirements.
29. Wastewater that, in the opinion of the General Manager, could cause harm to sewers, sewage treatment processes or equipment, or have an adverse effect on the receiving waters, or endanger life, limb or property, or constitute a nuisance, unless allowed under special arrangements by the General Manager.

SECTION 6. USE OF PUBLIC SEWERS REQUIRED.

No person shall construct or maintain any privy, privy vault, septic tank, cesspool, seepage pit or other facility intended or used for the disposal of sewage provided that a sanitary sewer system is available within two hundred (200) feet of the parcel. The owner of any building situated within the Agency's boundaries and proximate to any street or sewer easement in which there is located a public sewer is required, at the owner's expense, to connect said building directly with said public sewer in accordance with the provisions of these rules and regulations.

SECTION 7. PUBLIC SEWER CONSTRUCTION.

No person shall construct or extend any public sewer without first applying for written authorization from, as applicable, the member entity, public entity served by contract with a member entity, or the Agency, and paying all fees and charges associated therewith. The provisions of this section shall not be construed to apply to contractors constructing sewers and appurtenances under contracts awarded and entered into by the Agency, a member entity, or a public entity served by contract with a member entity. The application for authorization for public sewer construction shall be accompanied by complete plans, profiles and specifications, complying with all applicable ordinances, rules and regulations, showing all details of the proposed work based on an accurate survey of the ground. The application, together with the plans, profiles and specifications, shall be examined by an authorized representative of the Agency, the member entity or public entity served by contract with a member entity, as applicable, who shall within ten (10) days approve them as filed or require them to be modified as deemed necessary for proper installation. All sewer works shall be constructed so as to conform to all applicable requirements of the County Plumbing Code (Placer, El Dorado, Nevada), the Town of Truckee, the State plumbing laws and associated administrative rules and regulations, and all rules, regulations and specifications for sewer construction of the Agency, the member entities, and any public entity served by contract with a member entity.

Prior to issuance of approval for public sewer construction, the applicant shall guarantee the correction of faulty workmanship and replacement of defective materials for a period of one year from and after the date of acceptance of the work by the Agency, the member entity or public entity served by contract with a member entity, as applicable. Upon completion of the public

sewer or extension thereof, the applicant shall dedicate, without charge, such public sewer or extension thereof, to the Agency, the member entity or public entity served by contract with a member entity, as applicable.

SECTION 8. INDUSTRIAL WASTES.

A. The Agency's pretreatment ordinance and these rules and regulations set forth uniform requirements for industrial users of the Agency's sewage works. The term "industrial user" is defined in the Agency's pretreatment ordinance.

B. Industrial plants may be required to have separate collection systems; one system to be installed for non-industrial waste connected directly to a sanitary sewer system; a second system to be installed to collect and treat processing wastes from shop sinks, floor drains, wash stations, and all other industrial waste sources. Inspection, sampling, and analytical requirements for the industrial waste system shall comply with the Agency's pretreatment ordinance, or for industrial users who are not required to obtain a pretreatment permit, in accordance with any special agreement or arrangement between the Agency and the industrial applicant.

C. Plans, specifications, and any other pertinent information relating to any proposed preliminary treatment facilities, including but not limited to holding tanks and other appurtenances used for treatment, sampling and controlled daily discharges, shall be submitted to the Agency for approval. No construction of such facilities shall be commenced until said approval is obtained in writing.

D. Where preliminary treatment facilities are provided for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation by the owner, at the owner's expense, and available for inspection at any time by the Agency, and the member entity or the public entity served by contract with a member entity.

E. Where required by the Agency, the owner of any parcel served by a lateral sewer carrying industrial wastes shall install a suitable sampling station in the lateral sewer to facilitate observation, sampling, and measurement of wastes. Such manhole, when required, shall be accessible and safely located, and shall be constructed in accordance with plans approved by the Agency. The manhole shall be installed by the owner, at the owner's expense, and shall be maintained in good condition by the owner so as to be safe and accessible at all times.

F. All measurements, tests and analyses of the characteristics of waters and wastes shall be determined in accordance with standard methods and in accordance with the industrial user's pretreatment permit, or for industrial users who are not required to obtain a pretreatment permit, in accordance with any special agreement or arrangement between the Agency and the industrial user. All sampling shall occur at a control manhole or at a discharge point as determined by the Agency. In the event that no special manhole has been required or no specified discharge point(s) within the industrial user's parcel has been designated, the control manhole shall be considered to be the nearest downstream manhole in the public sewer to the point at which the lateral sewer is connected.

G. Any proposed discharge into a sanitary sewer system or the sewage works by an industrial user shall be subject to review and approval by the Agency. No statement contained in this Section 8 shall be construed as preventing any special agreement or arrangement between the Agency and any industrial applicant whereby industrial wastes of unusual character or high strength or high volume may be accepted by the Agency for treatment, subject to payment of applicable charges therefor by the industrial applicant, compliance with the Agency's pretreatment ordinance, and the installation of specified pretreatment facilities by the applicant, as may be required by the Agency.

SECTION 9. APPEALS PROCEDURE.

A. Any person aggrieved by a ruling under or interpretation of the provisions of these rules and regulations may submit a written appeal to the Agency General Manager within 30 days after the date of the Agency's written notice to the applicant of any such ruling or interpretation. The appeal shall set forth the events and circumstances leading to the appeal, the nature of the ruling or interpretation from which relief is sought, the nature of the impact of the ruling on appellant's parcel, together with any other reasons for the appeal.

B. Should the appellant not be satisfied with the determination of the Agency General Manager, the appellant may appeal, in writing, the decision of the Agency General Manager to the Agency Board of Directors within 30 days after the date of the General Manager's written notice to the appellant of the decision. The Agency General Manager shall then submit such appeal, together with his/her recommendations, to the Agency Board of Directors which shall forthwith evaluate the appeal and schedule a Board of Directors' meeting to hear and consider the appeal, at which written evidence may be presented and oral presentations may be made. A written decision summarizing the findings and ruling of the Agency Board of Directors shall be sent to the appellant within forty-five (45) days after the date of the Agency Board of Directors' meeting on the appeal.

C. After a decision is reached by the Agency Board of Directors which results in the granting, denying, or revocation of a permit, the appellant must bring any legal action against the Agency within the time limits set forth in Section 1094.6 of the Code of Civil Procedure which provisions are applicable to the Agency pursuant to Agency Resolution 5-86. All other decisions of the Agency Board of Directors on appeals shall be final.

SECTION 10. RATES AND CHARGES FOR SEWER SERVICE AND FACILITIES.

A. Sewer Connection Charges. Sewer connection charges have been established by the Agency Board of Directors. These sewer connection charges are in addition to any applicable connection charges imposed by a member entity or a public entity served by contract with a member entity. Agency sewer connection charges must be paid in full prior to the issuance of the Sewer Connection Permit and the permit issued by the member entity or the public entity that contracts for service from a member entity, but in no event later than prior to commencement of discharge to the sanitary sewer system. The payment of Agency sewer

connection charges is the responsibility of the owner of the parcel regardless of who is deriving benefit from, submitting payment for, or receiving sewer service as a result of the sewer connection. The Sewer Connection Permit shall be canceled if the parcel is not connected to the sanitary sewer system within four years from the date of the Sewer Connection Permit or if the permit of the member entity or a public entity served by contract with a member entity is canceled prior to the time that the parcel is connected, whichever occurs first. Agency sewer connection charges are nonrefundable except if the Sewer Connection Permit is canceled consistent with the preceding sentence. Agency sewer connection charges shall be those set forth in Exhibit A attached hereto.

B. Use of Sewer Connection Charges. The Agency's sewer connection charges shall be used for those purposes set forth in the Agency Board of Directors' resolution or ordinance establishing such charges.

C. Accounting of Sewer Connection Charges. All Agency sewer connection charges shall be deposited in the Agency's Wastewater Capital Reserve Fund, unless otherwise determined by the Agency Board of Directors pursuant to resolution or ordinance.

D. Grandfather Clause. Structures which have been in existence from at least April 15, 1977, were within the boundaries of a member entity as of such date, and were served by a septic tank or other individual sewage disposal system until connected to the sanitary sewer system of a member entity shall be exempt from Agency sewer connection charges applicable at the time the structure is connected to the member entity's sanitary sewer system; provided that such connection is made within one year after the date sewer service becomes available to the parcel. An accessible member entity sewer line within 200 feet of the parcel will generally fulfill the definition of availability. The one year period shall commence to run from the date that a notice of completion is recorded with respect to the construction of the member entity's sewer line, the date of completion of such construction, or the date of the first use of the sewer line, whichever occurs first. In the event a structure meeting the above requirements was modified or otherwise altered subsequent to April 15, 1977, such structure shall be exempt from the sewer connection charges for only that which existed as of April 15, 1977. Connection charge credits provided pursuant to this subsection are nonrefundable and are not transferable from one parcel to another. Connection charge credits to which a structure may be entitled pursuant to this subsection may be applied to another structure on the same parcel.

E. Penalties on Unpaid Sewer Connection Charges. In the event that Agency sewer connection charges are not paid within thirty (30) days after the date of a bill therefor from the Agency, a basic penalty of 10% and an additional penalty of 1-1/2% per month beginning the 31st day after the date of the bill shall be added on any unpaid connection charges. The owner may elect to pay connection charges over a twelve (12) month or lesser period, at an interest rate of 12% per annum.

The owner of the parcel shall be responsible for all unpaid sewer connection charges regardless of the person to whom the charges were billed.

F. Adjustments in Billing Units. After determination by Agency staff and notification to the owner that the billing units associated with a parcel have decreased, an owner may elect whether or not to pay the lesser sewer service charges for the reduction in billing units. If the owner elects to pay the lesser sewer service charges, the billing units for the parcel shall be reduced consistent with the Agency staff determination, and the owner shall forfeit all rights to these billing units. There shall be no refunds of previously paid sewer connection charges on such forfeited billing units. The owner shall complete and sign an Agreement for Reduction of T-TSA Billing Units acknowledging this forfeiture, which the Agency shall record against the parcel. Sewer connection charges shall be assessed for any future increase in the billing units on the parcel as provided in these rules and regulations. The owner also may elect to continue to pay the sewer service charges for the billing units that are not presently being used and thereby not forfeit rights to such billing units.

It shall be the duty of any owner claiming a decrease in billing units to notify the Agency that the owner's parcel is eligible for decreased billing units. The owner shall request an inspection of the parcel by the Agency, and shall make the parcel available for inspection by the Agency at a time convenient to the Agency staff. Agency inspections shall be made in the order requests are received and on a time available basis by Agency staff. The revised sewer service charges resulting from a decrease in billing units on a parcel shall not be effective until such inspection is completed and an Agreement for Reduction of T-TSA Billing Units is completed and signed. If, during subsequent inspections of the parcel, the billing units have increased on the parcel, current sewer connection charges shall be assessed for the additional billing units in accordance with these rules and regulations.

If the Agency changes its sewer service charges and/or classification of a billing unit which decreases the sewer service charges due the Agency from a parcel, the changes shall not be retroactive respecting any sewer service charges previously paid and no refunds therefor shall be made by the Agency.

If Agency staff determines that the billing units for a parcel have increased, then the owner must pay the current sewer connection charges and service charges associated with the increase in accordance with these rules and regulations. The Agency will notify the owner of the parcel of the additional sewer connection charges and service charges for the increased billing units.

If the owner wishes to remove the the additional billing units that resulted in additional sewer connection and service charges, the billing units must be removed within thirty (30) days after the date the owner is advised of the increased billing units. If, at any subsequent time, the same billing units have been added on such a parcel, the owner shall pay the current sewer connection charges and service charges associated with the billing units and not have an opportunity to remove them.

G. Sewer Service Charges. All owners of parcels connected to the sewage works shall pay Agency sewer service charges, as fees for the use of, or the availability of the use of, such facilities, in accordance with the schedule set forth and attached hereto as Exhibit B and incorporated herein. This schedule provides an appropriate additional administrative and

overhead charge for parcels that are located in areas for which the Agency does not receive any property tax revenue. This charge reflects the parcel's proportionate share of the Agency's administrative costs, which are funded by property tax revenue from parcels within the Agency's service area.

H. Basis of Sewer Service Charges. Agency sewer service charges are based on the billing units associated with the parcel as determined by the Agency and as set forth in Exhibit B.

I. Billing Period. Except as provided herein, the Agency's sewer service charges are billed semi-annually in advance on July 1 and January 1 of each year. Service charges shall become due and payable on the first day of the second month of the billing period and shall become delinquent on the first day of the third month of the billing period. Sewer service charges shall be billed to the owner of the parcel served. The payment of sewer service charges shall be the responsibility of the owner of the parcel. If the owner wants the lessee or occupant of the parcel billed, the owner should advise the Agency to this effect and agree, in writing, to be legally responsible for all billed sewer services charges and be subject to all remedies provided in these rules and regulations in the event that sewer service charges become delinquent. Where the owner requests that bills be sent to the lessee or occupant, the Agency shall not be responsible for providing copies of bills to the owner.

J. Opening Bills. Billing shall commence on the first day of the month following the date that the sewer connection is finally inspected by the Agency, the member entity, or a public entity served by contract with a member entity, or when usage commences, whichever occurs first.

K. Base Sewer Service Charge Delinquency Fee. There shall be imposed a basic penalty of 10% on the amount of any delinquent sewer service charges.

L. Additional Penalty Due on Unpaid Sewer Service Charges. Beginning the 31st day after the due date for service charges, an additional penalty of 1-1/2% per month on the delinquent amount shall be imposed.

M. Responsibility for Unpaid Sewer Service Charges. Any unpaid charges due the Agency at the time of the sale or transfer of ownership of the parcel shall be the responsibility of the owner who is transferring the parcel.

N. Returned Check Fee. A charge of \$15.00 shall be paid to the Agency for each check tendered as payment to the Agency that is returned unpaid after negotiation by the Agency or for each rejected automatic debit payment

O. Adjustments of Sewer Service Charges. Adjustments of sewer service charges will be made when the Agency determines there is a billing error. Any amount paid in excess of the actual computed charge shall be credited against the account. Any deficiency in the amount paid and the actual computed charge shall be added to the account. Deficiencies or credits may not be made for a period more than two years prior to the date the Agency determines that a billing

error exists, except in the event of an unreported connection or discharge in which case all charges and fees shall be assessed pursuant to Section 15, or in the case that service charges have been paid and no service has ever been rendered on an unimproved parcel, charges and fees shall be refunded without interest as provided by law.

P. Relief Provision. The Agency Board of Directors may find that by reason of special circumstances, any provision of these rules and regulations may be suspended or modified as applied to a particular parcel and may grant relief for said particular parcel. Applications requesting relief shall be made in writing to the Agency Board of Directors outlining the nature of the request, the rule or regulation which is the subject of the request and the special circumstances warranting the requested relief.

Q. Bar Sink. There shall be no connection charges or service charges assessed for a bar sink installed in a room which is not made available for rental purposes and does not have a kitchen, kitchenette, or any cooking facilities, and which is located within a residential unit which already contains a kitchen sink.

SECTION 11. COLLECTION REMEDIES.

A. Remedies for collecting and enforcing sewer service charges and connection charges set out in this Section are cumulative and any and all may be used alternatively, and none of the remedies are exclusive.

B. Delinquent charges for sewer service, together with all penalties thereon, when recorded as provided by law shall constitute a lien upon the real property served and such lien shall continue until the charges thereon and penalties thereon are fully paid or the property sold therefor in the manner more particularly provided in Sections 54354, 54354.5 and 54355 of the Government Code of California.

C. Delinquent charges, together with all penalties thereon, may be collected in the same manner, by the same persons, and at the same time together with the general taxes levied for the Agency pursuant to Sections 5473, 5473.1, 5473.2, 5473.3, 5473.4, 5473.5, 5473.11, and 5473a of the Health and Safety Code of California.

D. Delinquent service charges, together with all penalties thereon, may be collected by an action in any court of competent jurisdiction against the person or persons who owned the parcel when the service was rendered.

E. An action may be instituted in any court of competent jurisdiction to enforce any lien on the parcel for delinquent sewer service charges or connection charges, together with all penalties thereon.

F. Reasonable attorney's fees and court costs of any action in any court for collection of sewer service charges or connection charges, together with any penalties thereon, for a

preliminary or permanent injunction, for the issuance of an order stopping or disconnecting sewer service, or to enforce a lien shall be an additional charge for such sewer service.

G. If sewer service is furnished by the Agency to the parcel and is disconnected for unpaid charges, reconnection shall not be made until all sewer service charges and connection charges, including penalties and disconnection and reconnection charges, have been paid to the Agency as required in these rules and regulations.

H. The Agency Board of Directors finds that the estimated costs to collect delinquent sewer service charges and connection charges and the resulting loss of use of funds approximate the penalties provided in this Section 11.

SECTION 12. DISCONNECTION AND RECONNECTION CHARGES.

Parcels as to which sewer service charges become delinquent and sewer service is disconnected, shall not be reconnected until the following charges have been paid to the Agency.

A. Estimate of Costs. The Agency shall estimate the cost of disconnection and of reconnection.

B. Deposit. The amount of the estimate shall be deposited with the Agency before the parcel will be reconnected.

C. Balance. The Agency shall notify the owner of the parcel of the actual costs of disconnection and reconnection when such costs have been determined. If the costs exceed the deposit, the excess amount shall be added to the next semi-annual billing. Any amount of the deposit not used shall be applied as a credit against future charges, or if requested by the owner of the parcel affected, refunded.

D. Abatement. During the period of disconnection of sewer service, inhabitation of any buildings on the parcel by human beings shall constitute a nuisance. The Agency shall notify the County Health Department of such disconnection. The Agency Board of Directors may institute and prosecute to conclusion proceedings for the abatement of such occupancy. In such action, reasonable attorney's fees and court costs, to be fixed by the court, shall become due as a further disconnection charge and no reconnection shall be made until such further charge is paid.

E. Disconnect. Any disconnection of sewer service shall be effected only after the authorization of the member entity or public entity served by contract with a member entity to whose sanitary sewer system the parcel is connected. Any disconnection authorized by these rules and regulations shall be made only after the member entity or public entity served by contract with a member entity has complied with all applicable statutory requirements for disconnection.

SECTION 13. DISCONNECTION PROCEDURES FOR DELINQUENT CHARGES AND VIOLATIONS OF THE AGENCY'S RULES AND REGULATIONS.

A. Sewer service may be discontinued for violations of the Agency's rules and regulations governing sewer service and for delinquency in the payment of any sewer service or connection charges, except that residential service shall not be discontinued for nonpayment in any of the following situations:

(a) During the pendency of any investigation by the Agency of a dispute or complaint by the owner or occupant;

(b) When an owner or occupant has been granted an extension of the period for payment of a bill respecting sewer service; or

(c) On the certification of a licensed physician and surgeon that to do so will be life threatening to the owner or occupant and the owner or occupant is financially unable to pay for service within the normal payment period and is willing to enter into a amortization agreement with the Agency and requests permission to amortize, over a period not to exceed twelve (12) months, the unpaid balance of any bill asserted to be beyond the means of the owner or occupant to pay within the normal payment period.

B. At least ten (10) days before any proposed discontinuance of sewer service, the Agency shall mail a notice, postage pre-paid, to the owner and occupant of the proposed-discontinuance. Such notice shall be given not earlier than thirty-one (31) days from the date of mailing the Agency's bill for such service and the ten (10) day period shall not commence until five (5) days after the mailing of the notice. In addition to the ten day notice provided for in the preceding sentence, the Agency shall make a reasonable attempt to contact an adult person occupying the affected parcel by telephone or personal contact at least forty-eight (48) hours prior to any discontinuance of service, except that, whenever telephone or personal contact cannot be accomplished, the Agency shall give, by mail, in person, or by posting in a conspicuous location at the parcel, a notice of discontinuation of service, at least forty-eight (48) hours prior to disconnection.

The mailed notice described above shall include the following information:

- (1) The name and address of the owner and occupant of the affected parcel;
- (2) The amount of the delinquency or other reason for the discontinuance;
- (3) The date by which payment or arrangements for payment or correction of any violation is required in order to avoid discontinuance;
- (4) The procedure by which the owner or occupant may initiate a complaint or request an investigation concerning service or charges, unless the Agency's bill for service contains a description of that procedure;

- (5) The procedure by which the owner and occupant may request amortization of any unpaid charges;
- (6) The procedure for the owner and occupant to obtain information on the availability of financial assistance, including private, local, state or federal sources, if applicable; and
- (7) The telephone number and name of a representative of the Agency who can provide additional information or institute arrangements for payment.

C. No service shall be discontinued to any owner or occupant on any Saturday, Sunday, legal holiday or at any time during which the business offices of the Agency are not open to the public.

D. Every complaint or request for investigation by an owner or occupant that is made within thirteen (13) days after the mailing of the notice specified in subsection B. above shall be reviewed by the Agency General Manager, or his or her designee. The review shall include consideration of whether the owner or occupant shall be permitted to amortize any unpaid balance of the account over a reasonable period of time, not to exceed twelve (12) months. Any owner or occupant whose complaint or request for an investigation has resulted in an adverse determination by the Agency General Manager, or his or her designee, may appeal the determination to the Agency Board of Directors.

E. If an amortization agreement is authorized, no discontinuance of service shall be effected for any owner or occupant complying with such agreement if the owner or occupant also keeps the account current as charges accrue in each subsequent billing period. If an owner or occupant fails to comply with an amortization agreement, the Agency shall not discontinue service without giving notice to the owner or occupant at least 48 hours prior to discontinuance of the conditions which the owner or occupant is required to meet to avoid discontinuance, but the notice does not entitle the owner or occupant to further investigation by the Agency.

F. The Agency General Manager, or his or her designee, is hereby authorized to investigate complaints and review disputes pertaining to any matters for which sewer service may be discontinued and to rectify errors and settle controversies pertaining to such matters and disputes. The Agency General Manager, or his or her designee, is also authorized upon a proper showing by an owner or occupant, to grant permission to amortize the unpaid balance of a bill over a reasonable period of time, not to exceed twelve (12) months. At his or her discretion, the Agency General Manager may bring any such controversies and disputes to the Agency Board of Directors for settlement by the Board.

G. If an owner or occupant timely files an appeal of a decision of the Agency General Manager on discontinuance of service, the Agency Board of Directors shall set a hearing no sooner than 10 nor more than 40 days after receipt of such appeal. Upon setting of such hearing,

the Agency shall forthwith give written notice of the time and place thereof to the appellant by either first-class mail or personal delivery.

The appeal hearing shall be held before the Agency Board of Directors. The appellant and/or the appellant's representative shall be permitted to present witnesses, documents or other evidence to show good cause why service should not be discontinued. The Board also may examine Agency records, documents, witnesses or other evidence tending to show that service should be discontinued for one or more of the grounds stated in the notice of disconnection.

H. The owner or occupant, at any time, may pay the delinquent sewer service charges and connection charges, including any penalties thereon, to avoid disconnection.

SECTION 14. DUTY OF OWNER TO REPORT.

It shall be the duty of each owner of a parcel connected to a public sewer to report in writing to the Agency any changes or discrepancies in the billing units associated with the owner's facilities discharging waste into the public sewer, or if there is an increase or decrease in the character, strength, or amount of discharge into the Agency sewage works. The written notice shall be given within ten (10) days after the date that any of the aforesaid changes or discrepancies occurs or after the final building department inspection has been conducted by the building official who authorizes any such change, whichever first occurs.

Failure to so notify the Agency of a change or discrepancy in use, character, strength, or amount of discharge into the Agency sewage works or any change or discrepancy in the billing units associated with a parcel may result in disconnection until payment of additional service charges and/or connection charges, as applicable. If adequate sewer capacity for the increased discharge or additional billing units is not available in the sewage works, the increased discharge shall be discontinued and/or the the additional billing units shall be disconnected immediately.

SECTION 15. UNREPORTED CONNECTIONS AND DISCHARGES.

An unreported connection is a connection which has not been inspected and approved by the member entity, by a public entity served by contract with a member entity, or by the Agency. An unreported discharge is a discharge on a parcel connected to a sanitary sewer system that increases the billing units associated with the parcel for which all applicable charges have not been paid.

Upon discovery of unreported connections or unreported discharges to a sanitary sewer system, the Agency shall charge all current sewer service charges and fees, and current sewer connection charges and fees as provided in Section 10 of these rules and regulations, including all basic penalties and additional penalties thereon, from the time the unreported connection or discharge was made; provided that adequate capacity in the sewage works is available. An Agency bill for such charges and fees shall be paid within 30 days after the date of the bill. Any unpaid charges and fees after said 30 days shall be delinquent and enforceable pursuant to these rules and regulations in the same manner as other delinquent charges and fees. If adequate capacity in the

sewage works is not available, the connections shall be removed and/or the increased discharge shall cease immediately.

SECTION 16. MEANS OF ENFORCEMENT ONLY.

The Agency hereby declares that the foregoing procedures are established as a means of enforcement of the terms and conditions of these rules and regulations and not as a penalty.

SECTION 17. LIABILITY FOR VIOLATIONS.

Any person violating any of the provisions of these rules and regulations shall become liable to the Agency for any expense, cost, loss or damage occasioned by the Agency by reason of such violation.

SECTION 18. RIGHT OF ENTRY BY AGENCY.

A. Upon compliance with applicable law, authorized representatives of the Agency shall have the right to ingress to and egress from an owner's parcel at reasonable hours for any purpose reasonably connected with these rules and regulations or any amendments hereto. Prior to the Agency's representatives exercising the right of entry for inspection of an owner's parcel, the Agency shall notify, as applicable, the member entity or the public entity served by contract with a member entity of the Agency's intent to inspect an owner's parcel and if said member entity or public entity also desires to inspect the parcel, the Agency shall first attempt to make its entry at the same time and with the member entity's or public entity's representative.

B. It is the intent of the Agency to inspect or to rely on a member entity or public entity, if applicable, to inspect all parcels at the time a parcel is connected to a sanitary sewer system to verify that the Agency billing units associated with the parcel are correct, and that all charges which have been or will be charged to the owner of the parcel are correct.

C. It is the intent of the Agency to inspect all commercial buildings at least once every four years in order to verify the billing units associated with the parcel. Residential parcels may be occasionally inspected if there is some question as to whether or not the billing units associated with the parcel are correct.

The Agency inspector shall complete an inspection report form indicating the billing units associated with the parcel. The Agency shall notify the owner of the results of the inspection and any adjustments to be made in the billing units associated with the parcel, and any additions or reductions in service charges and/or connection charges to be imposed. Any Agency bill issued as a result of an inspection shall be consistent with a bill issued pursuant to Section 15; and any additional sewer service charges or connection charges due shall be billed at the current rates. If there is no capacity in the sewage works available to serve any additional billing units noted during the inspection, those billing units must be disconnected and removed from the parcel immediately.

If the Agency inspector is denied access to the parcel, Agency staff shall assess and estimate the number of billing units associated with the parcel based on the information that is available to the inspector without having conducted a physical inspection, and the Agency shall bill the owner accordingly.

SECTION 19. PENALTIES.

A. Any person found to be violating any of these rules and regulations shall be served by the Agency with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations and take any necessary remedial measures.

B. Any person violating any of the provisions of these rules and regulations of the Agency shall become liable to the Agency for any expense, cost, loss, or damage occasioned the Agency by reason of such violation.

SECTION 20. INDEPENDENCE OF MEMBER ENTITIES, PUBLIC ENTITIES AND AGENCY.

Nothing herein shall be interpreted to restrict or prohibit any member entity or any public entity served by contract with a member entity from taking any action in relation to any of its ordinances, rules or regulations deemed necessary or desirable by any such member entity or public entity for the operation, maintenance, repair, construction, or protection of its sanitary sewer system or its other facilities.

It is the intent of the Agency to contact and solicit cooperation from each member entity and public entity served by contract with a member entity in the administration and enforcement of all Agency rules and regulations. The Agency reserves the right to independently administer and enforce its own rules, regulations and ordinances.

SECTION 21. SEVERABILITY.

If any provision, paragraph, word, section or article of this Ordinance is invalidated by any court of competent jurisdiction, the remaining provisions, paragraphs, words, sections, and chapters shall not be affected and shall continue in full force and effect.

SECTION 22. REPEAL.

This Ordinance and the rules and regulations set forth herein supersede in all respects all prior Agency ordinances, resolutions, rules or regulations governing the same subject, and the provisions of such prior ordinances, resolutions, rules and regulations are hereby repealed.

SECTION 23. EFFECTIVE DATE.

This Ordinance shall be effective 30 days from the date of its adoption.

SECTION 24. PUBLICATION AND POSTING.

This Ordinance shall be posted within the Agency in at least three (3) conspicuous places within ten days after its adoption.

PASSED AND ADOPTED at a regularly scheduled meeting of the Board of Directors of Tahoe-Truckee Sanitation Agency on this 13 day of May, 2015, at Truckee, California, by the following vote on roll call:

AYES: Directors Butterfield, Cox, Henrikson, Lewis, and Northrop
NOES: None
ABSENT: None
ABSTAIN: None



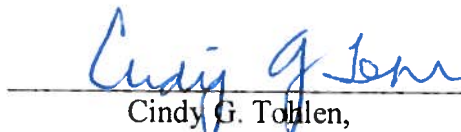
O.R. Butterfield, President
Board of Directors
TAHOE-TRUCKEE SANITATION AGENCY

ATTEST:



Secretary of the Board of Directors
TAHOE-TRUCKEE SANITATION AGENCY
CERTIFICATE

I hereby certify that the foregoing is a full, true and correct copy of Ordinance 2-2015, duly and regularly adopted by the Board of Directors of Tahoe-Truckee Sanitation Agency, County of Nevada, State of California, on 13 May, 2015.



Cindy G. Tollen,
Assistant Secretary of the Board
TAHOE-TRUCKEE SANITATION AGENCY

**EXHIBIT A
CONNECTION FEE SCHEDULE**

TYPE OF CONNECTION	CODE	UNITS	PER UNIT
Residential	R	Living Units	\$5,000
Guest Quarters	M	Living Units	1,500
Motel Without Kitchen or Hotel Unit	M	# of Units	2,500
Motel With Kitchen	N	# of Units	3,300
Lockoff Without Kitchen	M	# of Units	2,500
Lockoff With Kitchen	N	# of Units	3,300
Campsite With Sewer Connection	K	# of Sites	2,500
Campsite Without Sewer Connection	Q	# of Sites	1,875
Restaurants & Bars	F	# of Seats Inside	500
	Z	# of Seats Outside	175
Banquet Facilities	Z	# of Seats	175
Laundries	L	# of 10# Machines	2,500
		# of 20#-50# Machines	5,000
Theatres	T	# of Seats	50
Barber Shops	H	# of Service Chairs	1,500
Grocery	G	# of Plumbing Fixture Units	750
Churches	C	# of Seats	50
Beauty Shops	A	# of Service Chairs	2,500
Other Businesses	B	# of Plumbing Fixture Units	500
Ski Clubs	B	# of Plumbing Fixture Units	500
Snack Bars	B	# of Plumbing Fixture Units	500
Conference Facilities	B	# of Plumbing Fixture Units	500
Daycare Facilities	B	# of Plumbing Fixture Units	500
Pools and Spas	S	Capacity less than 1,000 gallons	2,000
		Capacity 1,000 to 36,499 gallons	2,500
		Capacity 36,500 to 72,999 gallons	5,000
		Capacity 73,000 and greater -	As determined
Car Washes	S	As determined	

TABLE OF PLUMBING FIXTURE UNITS

	<u>PRIVATE USE</u>	<u>PUBLIC USE</u>
Bathtub (with or without shower over)	2	4
Dental Unit or Cuspidor	-	1
Drinking Fountain (each head)	-	1
Kitchen Sink	2	4
Laundry Tub (each pair faucets)	2	4
Clotheswasher	2	4
Lavatory	1	2
Shower (each head)	2	4
Sink (bar)	1	2
Sink (medical professional)	-	1
Sink or Dishwasher	2	4
Sink (flushing rim, clinic)	-	10
Sink (washup, each set faucets)	-	2
Sink (washup, circular spray)	-	4
Urinal	3	5
Toilet	3	5
Garbage Disposal With Sink	3	4
Floor Drains (each)	1	2
Hot Tub	2	4

MULTIPLE USE CREDIT (Applies to Multiple Use Fixtures Only)

<u># Of Restaurant Seats</u>	<u>#Fixture Unit Credits</u>
0-50	12*
51-100	15
101-200	21
201-300	27
301-400	33
401-500	39
501-600	45
601-700	51
701-800	57
801-900	63
901-1000	69
1001-1100	75
1101-1200	81
Over 1201	Individually Review and Rated

*The above listed table represents the minimum business fixture units for each incremental seat count.

**EXHIBIT B
SERVICE CHARGES**

**SEMI-ANNUAL SERVICE CHARGES
PROPERTIES THAT LIE WITHIN T-TSA'S
TAXABLE SERVICE AREA**

TYPE OF BILLING UNITS	CODE	SEMI-ANNUAL SERVICE CHARGE PER UNIT
Beauty Shops per service chair	A	\$69.18
Snack Bar and Other Businesses*	B	19.62
Churches per seat	C	1.14
Restaurants & Bars per seat	F	15.00
Grocery per plumbing fixture unit	G	30.30
Barber Shops per service chair	H	41.88
Car Wash Recycled Water per edu per bay **	J	114.72
Campsite with Sewer per site	K	82.08
Laundries per 10# machine	L	81.66
Motel w/o Kitchen or Hotel Unit per dwelling unit	M	76.50
Motel w/Kitchen per dwelling unit	N	100.98
Swimming Pools & Jacuzzis per edu**	P	153.00
Campsite w/o sewer per site	Q	69.42
Residential per dwelling unit	R	153.00
Other, as determined	S	2.82
Theaters per seat	T	1.14
Schools per pupil per student day through Grade 5	W	0.0300
Schools per pupil per student day Grade 6-8	X	0.0500
Schools per pupil per student day Grade 9 + Up	Y	0.0600
Outside Restaurant Seats per seat	Z	5.40

* per plumbing fixture unit

** per equivalent dwelling unit

**SEMI-ANNUAL SERVICE CHARGE
 PROPERTIES THAT LIE OUTSIDE T-TSA'S
 TAXABLE SERVICE AREA
 TYPE OF BILLING UNITS**

**SEMI-ANNUAL
 SERVICE CHARGE
 PER UNIT**

TYPE OF BILLING UNITS	CODE	SEMI-ANNUAL SERVICE CHARGE PER UNIT
Beauty Shops per service chair	A	\$79.50
Snack Bar and Other Businesses*	B	22.50
Churches per seat	C	1.26
Restaurants & Bars per seat	F	17.16
Grocery per plumbing fixture unit	G	34.80
Barber Shops per service chair	H	48.06
Car Wash Recycled Water per edu per bay **	J	131.76
Campsite with Sewer per site	K	94.26
Laundries per 10# machine	L	93.78
Motel w/o Kitchen or Hotel Unit per dwelling unit	M	87.84
Motel w/Kitchen per dwelling unit	N	115.98
Swimming Pools & Jacuzzis per edu**	P	175.80
Campsite w/o sewer per site	Q	79.74
Residential per dwelling unit	R	175.80
Other, as determined	S	3.18
Theaters per seat	T	1.26
Schools per pupil per student day through Grade 5	W	0.0300
Schools per pupil per student day Grade 6-8	X	0.0600
Schools per pupil per student day Grade 9 + Up	Y	0.0700
Outside Restaurant Seats per seat	Z	6.18

* per plumbing fixture unit

** per equivalent dwelling unit