

TAHOE-TRUCKEE SANITATION AGENCY



A Public Agency
13720 Butterfield Drive
TRUCKEE, CALIFORNIA 96161
(530) 587-2525 • FAX (530) 587-5840

Directors

Dale Cox: President
Dan Wilkins: Vice President
Jon Northrop
Blake Tresan
S. Lane Lewis
General Manager
LaRue Griffin

BOARD OF DIRECTORS REGULAR MEETING MINUTES

October 9, 2019

I. Call to Order:

President Cox called the regular meeting of the Tahoe-Truckee Sanitation Agency Board of Directors to order at 9:00 AM. Roll call and Pledge of Allegiance followed.

Directors Present: Dale Cox, SVPSD
Dan Wilkins, TCPUD
S. Lane Lewis, NTPUD
Jon Northrop, ASCWD (arrived at 9:04AM)
Blake Tresan, TSD

Staff Present: LaRue Griffin, General Manager
Roshelle Chavez, Administrative Services Manager
Jay Parker, Engineering Manager
Michael Peak, Operations Manager
Richard Pallante, Maintenance Manager
Robert Gray, Information and Technology Department
Vicky Lufrano, Human Resources Administrator
Richard P. Shanahan, Agency Counsel
Aaron Carlsson, Engineering Department
Scott Fleming, Engineering Department
Mike Smith, Engineering Department
Robert Holmes, Maintenance Department
Jim Redmond, Maintenance Department
Jaime Garcia, Maintenance Department
Paul Shouse, Maintenance Department
Ryan Schultz, Maintenance Department
Dean Haines, Maintenance Department

Public Present: Hardy Bullock, Candidate Board of Supervisors - District 5.

II. Public Comment.

Mr. Hardy Bullock introduced himself to the Board of Directors and Agency Staff as a candidate for the Nevada County Board of Supervisors for District 5. No action was taken by the Board.

III. Professional Achievements, Awards & Anniversaries.

Mrs. Vicky Lufrano acknowledged Agency staff whom obtained professional achievements, awards, and anniversaries received for the previous calendar month to the Board of Directors.

Most of the Agency employees left after the acknowledgement.

IV. Consent Agenda

1. Approval of the minutes of the regularly scheduled Board meeting on September 11, 2019.
2. Approval of general fund warrants.
3. Approval of financial statements.
4. Approval of Progress Pay Estimate No. 1 for the 2019 Digital Scanning of Sewer Lines project.
5. Approval of Progress Pay Estimate No. 2 for the Administration Building Office Remodel project.
6. Approval of Progress Pay Estimate No. 3 for the 2019 Plant Concrete Repair project.

MOTION by Director Lewis **SECOND** by Director Northrop to approve the Consent Agenda items; unanimously approved.

The Board approved the motion by the following vote:

| | |
|----------|---|
| AYES: | Directors Northrop, Lewis, Wilkins, Tresan and President Cox. |
| NOES: | None |
| ABSENT: | None |
| ABSTAIN: | None |

Motion passed.

V. Regular Agenda

1. Approval to advertise for the Portable Emergency Pump Systems project.

MOTION by Director Lewis **SECOND** by Director Wilkins to approve to advertise for the Portable Emergency Pump Systems project; unanimously approved.

The Board approved the motion by the following vote:

| | |
|----------|---|
| AYES: | Directors Northrop, Lewis, Wilkins, Tresan and President Cox. |
| NOES: | None |
| ABSENT: | None |
| ABSTAIN: | None |

Motion passed.

2. Approval to award the purchase of the VFD for the BNR influent pumps.

MOTION by Director Lewis **SECOND** by Director Northrop to reject all bids and negotiate a contract amount to purchase the VFD for the BNR influent pumps for the reasons recommended in the staff report; unanimously approved.

The Board approved the motion by the following vote:

| | |
|----------|---|
| AYES: | Directors Northrop, Lewis, Wilkins, Tresan and President Cox. |
| NOES: | None |
| ABSENT: | None |
| ABSTAIN: | None |

Motion passed.

3. Approval to award the purchase of the VFD for the multi-purpose pump station.

MOTION by Director Tresan **SECOND** by Director Lewis to reject all bids and authorize staff to negotiate and enter into a direct purchase agreement with a vendor with a not to exceed price of \$29,000.00 to purchase the VFD for the multi-purpose pump station for the reasons recommended in the staff report; unanimously approved.

The Board approved the motion by the following vote:

| | |
|----------|---|
| AYES: | Directors Northrop, Lewis, Wilkins, Tresan and President Cox. |
| NOES: | None |
| ABSENT: | None |
| ABSTAIN: | None |

Motion passed.

4. Approval of the annual employee appreciation dinner.

MOTION by Director Lewis **SECOND** by Director Northrop to approve the annual employee appreciation dinner and related expenditures; unanimously approved.

The Board approved the motion by the following vote:

| | |
|----------|---|
| AYES: | Directors Northrop, Lewis, Wilkins, Tresan and President Cox. |
| NOES: | None |
| ABSENT: | None |
| ABSTAIN: | None |

Motion passed.

VI. Management Team Reports

1. Department Reports.

Mr. Peak provided an update on current and past projects for the operations department and reported that all waste discharge requirements were met for the month.

Mr. Pallante provided an update on current and past projects for the maintenance department.

Mr. Parker provided an update on current and past projects for the engineering department.

Mr. Gray provided an update on current and past projects for the information and technology department.

Mrs. Chavez provided an update on current and past projects for the administration department.

No action was taken by the Board.

2. General Manager Report

Mr. Griffin provided an update on the status of various ongoing projects, none of which required action by the Board.

No action was taken by the Board.

VII. Board of Director Comment

Director Tresan informed the Board that TSD located an exposed sewer pipe in Donner Creek; provided information on the teamwork efforts of TTSA and TSD for sewer pipe cleaning activities; and asked TTSA to participate in the upcoming Truckee River Day and Big Truck Day events.

President Cox gave an update regarding the Squaw Valley PSD Siphon project.

No action was taken by the Board.

VIII. Closed Session

The Board went into closed session with legal counsel and Mr. Griffin at 10:04 AM.

1. Conference with General Manager, as Agency real property negotiator, concerning price and terms of payment relating to potential real property exchange with Truckee Tahoe Airport District concerning Nevada County APN 019-440-81, APN 049-040-24 and APN 049-040-25 pursuant to Government Code Section 54956.8.

2. Conference with Agency designated labor negotiator LaRue Griffin regarding the unrepresented employees in all positions- Government Code Section 54957.6.
3. Closed session for public employee discipline/dismissal/release.
4. Closed Session to hear complaints or charges brought against an employee by another person.

There was no action to report from closed session.

IX. ADJOURNMENT

There being no further business, the meeting was adjourned at 12:01 PM.



LaRue Griffin
Secretary to the Board

Approved: 11/13/19