

TAHOE-TRUCKEE SANITATION AGENCY



A Public Agency
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Directors
O.R. Butterfield
Dale Cox
S. Lane Lewis
Jon Northrop
Dan Wilkins
General Manager
LaRue Griffin

BOARD OF DIRECTORS REGULAR MEETING MINUTES

October 11, 2017

I. CALL TO ORDER:

President Butterfield called the regular meeting of the Tahoe-Truckee Sanitation Agency Board of Directors to order at 9:00 AM. Roll call and Pledge of Allegiance followed.

Directors Present: O. R. Butterfield, TSD
Dale Cox, SVPSD
Dan Wilkins, TCPUD
S. Lane Lewis, NTPUD
Jon Northrop, ASCWD

Staff Present: LaRue Griffin, General Manager
Roshelle Chavez, Administrative Services Manager
Michael Peak, Operations Manager
Jason Parker, Engineering Manager
Jim Redmond, Maintenance Manager
Bob Gray, IT Department Manager
Richard P. Shanahan, Agency Counsel
Michelle Mackey, Administration Department
Dawn Davis, Administration Department
Emily Pindar, Administration Department
Claire Parker, Administration Department
Celeste Graves, Administration Department
Susan Guzman, Administration Department
Tom Rinne, Engineering Department
Mike Smith, Engineering Department
Aaron Carlsson, Engineering Department
Kevin Woods, IT Department
Laura Mader, Laboratory Department
Bill Pindar, Laboratory Department
Kristen Schrandt, Laboratory Department

Greg O'Hair, Operations Department
Chad Bentley, Operations Department
Tyler Penn, Operations Department
Richard Italiano, Maintenance Department
Robert Holmes, Maintenance Department
Mark Heidelberg, Maintenance Department
Mark Messerschmidt, Maintenance Department
Philip Fay, Maintenance Department
Justin Parrish, Maintenance Department
Anthony Salinas, Maintenance Department

Public Present: Rick Thompson, IBEW 1245
Blake Tresan, TSD
Stacy Caldwell, TTCF
Sean Whelan, Member of the Public

II. BUSINESS:

1. Public Comment

Mr. Rick Thompson with IBEW Local 1245 addressed the Board of Directors and informed them the IBEW Local 1245 received the General Manager's decision to reject the petition for recognition and they have filed an appeal to the Board of Directors.

No action was taken by the Board.

2. Presentation of Annual Safety Awards

The Board of Directors presented the annual safety awards to staff. President Butterfield and Director Lewis expressed their appreciation of staff and their efforts.

No action was taken by the Board.

3. Discussion and possible direction concerning sewer service to low- and affordable-income housing, related connection and service charge issues, and the status of Senate Bill No. 229 regarding sewer service to new accessory dwelling units.

Mr. Griffin explained that the Board had requested an item be placed on the agenda to discuss SB 229 and sewer service to low- and affordable- income housing. Agency counsel explained SB 229 included special districts and listed provisions applicable to the collection of connection fees for a secondary unit.

Mr. Sean Whelan, a local developer, addressed the Board regarding the concerns in the area for affordable housing and requested the Board consider a revision to the connection fee structure to address different residential types and sizes.

Ms. Stacy Caldwell, with the Tahoe Truckee Community Foundation, addressed the Board with information regarding local affordable housing as well as the Mountain Housing Council. Ms. Caldwell explained that many agencies, schools and PUD's are also having these conversations to address these issues and distributed information on resources available within the community.

The Board directed Mr. Griffin to obtain a scope and fee to update the latest connection fee study.

4. Approval of the minutes of the regularly scheduled Board meeting on September 13, 2017

MOTION by Director Northrop, **SECOND** by Director Wilkins to approve the minutes of the regularly scheduled Board meeting on September 13, 2017; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

5. Approval of General Fund Warrants

MOTION by Director Lewis, **SECOND** by Director Northrop to approve the General Fund Warrants; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

6. Receive and file financial statements, status of investments and Teichert mining report

Received and filed.

7. Approval of Resolution 9-2017 reaffirming policies and procedures for providing priority service to affordable housing projects.

MOTION by Director Lewis, **SECOND** by Director Northrop to approve Resolution 9-2017 reaffirming policies and procedures for providing priority service to affordable housing projects; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

8. Approval of Monitoring Station Lease with 150 GPP, LLC.

Discussion was held regarding the lease and use of premises of the monitoring station. Mr. Griffin informed the Board the station was required as the flows are to be reported to the California Regional Water Quality Control Board, Lahontan Region.

MOTION by Director Lewis, **SECOND** by Director Northrop to approve the Monitoring Station Lease with 150 GPP, LLC. contingent on inclusion of a provision to allow the Agency to terminate the lease unilaterally; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

9. Approval to solicit bids for the purchase of ammonia analyzers

MOTION by Director Northrop, **SECOND** by Director Lewis to approve the solicitation of bids for the purchase of ammonia analyzers.; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

10. Approval of Construction Change Order No. 1 for the 2017 Asphalt Sealing project

MOTION by Director Lewis, **SECOND** by Director Wilkins to approve the construction change order no. 1 for the 2017 Asphalt Sealing project; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

11. Approval of Progress Pay Estimate No. 1 for the 2017 Asphalt Sealing project

MOTION by Director Lewis, **SECOND** by Director Wilkins to approve the progress pay estimate no. 1 for the 2017 Asphalt Sealing project; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

12. Discussion of State Route 89/Fanny Bridge Community Revitalization Project Related TRI Relocation Agreement.

Mr. Parker provided an update on the construction progress of the project.

Mr. Griffin informed the Board that Central Federal Lands Highway Division has requested a potential change in the scope of work to leave the abandoned section of the TRI in place (instead of removing it and backfilling as required in the current relocation agreement).

Board direction was given to accept the CFLHD proposal and come back with a proposed amendment to the agreement.

13. Operations, Maintenance, Engineering and IT Reports

Mr. Peak reported that all waste discharge requirements were met for the month of September and provided an update on current and past projects for the operations department.

Mr. Redmond provided an update on current and past projects for the maintenance department.

Mr. Parker provided an update on current and past projects for the engineering department.

No action was taken by the Board.

14. General Manager Report

Mr. Griffin provided a brief update on the status of various ongoing projects, none of which required action by the Board.

No action was taken by the Board.

15. Comments from the Board of Directors – Reports, Announcements and Questions for clarification only

There were no comments. No action was taken by the Board.

16. Closed Session

The Board went into closed session with legal counsel and Mr. Griffin at 10:16 AM pursuant to Government Code Section 54956.8 for a conference with General Manager, as Agency real property negotiator, concerning price and terms of payment relating to potential to real property exchange with Truckee Tahoe Airport District concerning Nevada County APN 019-440-81, APN 049-040-24 and APN 049-040-25; and pursuant to Government Code section 54956.9(d)(1) regarding existing adjudicatory administrative proceeding, IBEW Local 1245 v. Agency (Public Employee Relations Board Case No. SA-RR-1172-M).

The meeting was reopened at 10:43 AM. Nothing to report from closed session.

III. ADJOURNMENT:

There being no further business, the meeting adjourned at 10:43 AM.



LaRue Griffin
Secretary to the Board

Approved: 11/8/17