



TAHOE-TRUCKEE SANITATION AGENCY

A Public Agency
13720 Butterfield Drive
TRUCKEE, CALIFORNIA 96161
(530) 587-2525 • FAX (530) 587-5840

Directors

Dale Cox: President
Dan Wilkins: Vice President
David Smelser
Blake Tresan
S. Lane Lewis

General Manager

LaRue Griffin

BOARD OF DIRECTORS REGULAR MEETING MINUTES

February 17, 2021

I. Call to Order:

This meeting was conducted via Zoom teleconferencing as described in the February 17, 2021 meeting agenda and the accompanying Guidelines for using Zoom for T-TSA February 17, 2021 Board of Directors Meeting. President Cox called the regular meeting of the Tahoe-Truckee Sanitation Agency Board of Directors to order at 9:00 AM. Roll call and Pledge of Allegiance followed.

Directors Present: Dale Cox, OVPSD (via teleconference)
Dan Wilkins, TCPUD (via teleconference)
S. Lane Lewis, NTPUD (via teleconference)
David Smelser, ASCWD (via teleconference)
Blake Tresan, TSD (via teleconference)

Staff Present: LaRue Griffin, General Manager (via teleconference)
Roshelle Chavez, Executive Assistant/Board Clerk (via teleconference)
Jay Parker, Engineering Manager (via teleconference)
Richard Pallante, Maintenance Manager (via teleconference)
Robert Gray, Information Technology Manager (via teleconference)
Vicky Lufrano, Human Resources Administrator (via teleconference)
Richard P. Shanahan, Agency Counsel (via teleconference)
Monna Radulovich, Agency Counsel (via teleconference)
Mike Smith, Engineering Department (via teleconference)
Aaron Carlsson, Engineering Department (via teleconference)
Scott Fleming, Engineering Department (via teleconference)
Luke Swann, Information Technology Department (via teleconference)
Michelle Mackey, Administrative Department (via teleconference)
Dawn Davis, Administrative Department (via teleconference)
Celeste Graves, Administrative Department (via teleconference)
Greg O'Hair, Operations Department (via teleconference)
Brandon Dimond, Operations Department (via teleconference)
Troy Kilgore, Operations Department (via teleconference)
Daniel Robenko, Operations Department (via teleconference)
Paul Shouse, Maintenance Department (via teleconference)
Tanner McGinnis, Maintenance Department (via teleconference)
Ryan Schultz, Maintenance Department (via teleconference)
Dean Haines, Maintenance Department (via teleconference)

Public Present: Vera Kis, Damore, Hamric & Schneider
Ron Ley, Damore, Hamric & Schneider
Steven Topol, Wolfdale's Restaurant
Jonny Roscher, Za's Lakefront
Steven Gortler, Public
Sarah Coolidge, Public
Jane Davis, Public
Pippin Mader, Public
Josie Jarpur, Public
Mark Wasley, TSD
Patrick Baird, Public
April Miller, Public

II. Public Comment.

Mrs. Chavez advised the Board of Directors there were public comment letters received which have been forwarded to them for their consideration.

Ms. Jane Davis provided public comment regarding a recent Agency article in Moonshine Ink, the TTSA Tribune Blog and flowmeter in the plant headworks.

Mr. Pippin Mader provided public comment regarding the recent Moonshine Ink article and staff turnover at the Agency.

No action was taken by the Board.

III. Professional Achievements, Awards & Anniversaries

Mrs. Vicky Lufrano introduced new Agency staff member Luke Swann, IT Specialist, to the Board of Directors.

IV. Consent Agenda

1. Approval of the general fund warrants.
2. Approval of the financial statements.
3. Approval of Progress Pay Estimate No. 1 for the Furnishing Submersible Pump and Power Pack project.
4. Approval of Progress Pay Estimate No. 5 for 2020 Administration Building Remodel project.

MOTION by Director Wilkins **SECOND** by Director Lewis to approve the consent agenda; motion approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Smelser, Tresan, Lewis and President Cox.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

V. Regular Agenda

1. Approval of the minutes of the regular Board meeting on January 20, 2021.

Mrs. Chavez stated that the associated documents submitted by the public in the Agenda packet that are typically filed with the minutes include some confidential and personnel information that should have been redacted, and prior to filing and posting the final approved minutes with associated public documents, staff will redact the confidential personnel information. The Board moved to approve the minutes to include redactions to the documents.

Public comment was received by Mr. Pippin Mader regarding the minutes.

MOTION by Director Lewis **SECOND** by Director Wilkins to approve the minutes of the regular Board meeting on January 20, 2021; motion approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Smelser, Tresan, Lewis and President Cox.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

2. Discussion of a temporary sewer service charge relief due to economic hardships caused by COVID-19.

Director Lewis abstained from this entire discussion. Mr. Griffin discussed requests for relief of sewer service charges submitted by the business owners of “Za’s Lakefront” and “Wolfdales’s Restaurant”. He stated in lieu of addressing each current and potential future request individually, it would be more efficient to revisit a potential temporary sewer service charge relief.

Public comment was received from Mr. Steven Topol, owner of “The Blue Agave Restaurant” requesting relief equivalent to the restrictions placed on his restaurant.

After further discussion, the Board of Directors directed staff to return next month with a proposed sewer service charge relief program that included an automatically applied relief to commercial properties which were known to have been directly affected by COVID-19

restrictions, such as restaurants, and a hardship relief procedure based on an application review process. The amount of relief would be proposed by staff.

3. Discussion related to retiree health benefits and employee pension contribution.

Mrs. Vicky Lufrano provided information related to (1) Retiree Health Benefits and (2) Employee Pension Contribution for discussion and possible amendment.

The Agency currently funds all retiree health benefits for current retirees and current employees. If the Agency wishes to amend the current retiree health benefit, it has the following potential amendments per CalPERS administration:

1. Adopt a *Vesting Schedule* plan.
2. Adopt a *PEMCHA minimum* plan.

The Vesting Schedule plan is primarily based on years of service which equates to an employer contribution percentage and the PEMCHA minimum plan is based on a flat employer contribution amount, regardless of service.

The Board of Directors asked questions regarding the specifics of each plan and application. After discussion, the Board of Directors directed staff to return next month with more information from CalPERS on each plan and possible ability to amend the plans.

Mrs. Lufrano provided information on the employee pension contribution and informed the Board of Directors the Agency currently funds the employee portion of the pension contribution of Classic members and PEPRAs members were required to fund their own employee portion of the pension contribution.

The Board of Directors asked questions regarding Classic and PEPRAs employee contributions and directed staff to return next month with an agenda item for potential approval to have Classic members hired after a future date fund their own employee portion of the pension contribution.

Agency staff comment was received by Mr. Aaron Carlsson regarding the opportunity for staff input.

Public comment was received by Mr. Pippin Mader regarding retiree health benefits and employee pension contributions.

4. Presentation of the annual financial audit for fiscal year 2019-2020.

Ms. Vera Kis and Mr. of Ron Ley of Damore, Hamric & Schneider, Inc. presented the Agency annual financial audit for fiscal year 2019-2020 to the Board of Directors for their review and consideration.

Public comment was received by Mr. Pippin Mader regarding the annual financial audit.

5. Approval to receive and file the annual financial audit for fiscal year 2019-2020.

MOTION by Director Wilkins **SECOND** by Director Lewis to receive and file the annual financial audit for fiscal year 2019-2020; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Smelser, Tresan, Lewis and President Cox.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

6. Discussion and possible action on Board of Director nomination to one regular and one alternative seat on the Placer County Local Agency Formation Commission.

There are currently two vacancies on the Placer County LAFCO Board. After further discussion, there was no interest by the Board of Directors to participate on the Placer County LAFCO.

No action was taken by the Board.

VI. Management Team Reports

1. Department Reports.

Mr. Peak provided an update on current and past projects for the operations department and reported that all waste discharge requirements were met for the month.

Mr. Pallante provided an update on current and past projects for the maintenance department.

Mr. Parker provided an update on current and past projects for the engineering department.

Mr. Gray provided an update on current and past projects for the information and technology department.

Mr. Griffin provided an update on current and past projects for the administration department.

Public comment was received by Mr. Pippin Mader regarding department reports.

No action was taken by the Board.

2. General Manager Report

Mr. Griffin provided an update on the status of various ongoing projects, none of which required action by the Board.

No action was taken by the Board.

VII. Board of Directors Comment

Director Lewis commended the Administration Department staff for their efforts in completing the financial audit.

President Cox inquired on past conversations of the SAT.

VIII. Adjournment

There being no further business, the open session meeting was adjourned at 12:33 PM.

MOTION by Director Lewis **SECOND** by Director Smelser to approve the adjournment of the Regular Board of Directors Meeting; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Smelser, Tresan, Lewis and President Cox.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.



LaRue Griffin
Secretary to the Board

Approved: 3/17/21